



**Assiniboine  
College**

Instructors, Green Building & Retrofitting

**PEOPLE MAKE IT HAPPEN.**

Centre for Continuing Studies

Various Casual (August 15, 2025, to March 31, 2028)

Distance Education (Remote)

Comp #01-25/26

Salary: \$318.30 per student (*Expected to average 26 students per course*)

For over 60 years, Assiniboine College has been providing exceptional learning experiences, while transforming lives and strengthening Manitoba through applied education and research. Our future success rests on our ability to develop a sustainable thriving workforce that is unified in moving forward for the benefit of the college and Manitoba. Our culture is built on our principles for continued success: creativity, collaboration, and courage.

#### Position Overview:

Reporting to the Program Coordinator, Continuing Studies, our Distance Education Instructors will be responsible for the delivery and facilitation of courses in the Green Building & Retrofitting Certificate of Completion with Micro credential Badging. This fully online program supports adult learners across Canada, providing training to experienced tradespeople and internationally trained professionals transitioning on sustainable building practices. Instructors will be assigned to either East (BC, Alberta, NWT) divisions or West (MB, SK, ON, NB) divisions.

#### Subject Matter Experts needed for the following courses:

- ▶ Sustainable Building Basics
- ▶ Energy Analysis & Verification
- ▶ Efficient Energy Systems
- ▶ Envelope & Retrofit Systems
- ▶ Safety & Compliance Basics

#### Key Responsibilities:

- ▶ Deliver one live, weekly video conferencing session per cohort via Zoom (Q&A format).
- ▶ Monitor and respond to student inquiries through Moodle and email.
- ▶ Evaluate and provide feedback on quizzes, assignments, and scenario-based assessments.
- ▶ Maintain course-related records including evaluations and grades.
- ▶ Collaborate with the Program Coordinator and instructional team as needed.
- ▶ Engage students in a culturally inclusive and supportive virtual classroom environment.

#### Qualifications:

##### Required:

- ▶ Red Seal Journeyperson Certification in Carpentry or related trade
- ▶ Experience using Moodle, Microsoft Office Suite, and Zoom.
- ▶ Strong oral and written communication skills.
- ▶ Legally entitled to work in Canada.
- ▶ Access to a personal computer with camera, microphone, and high-speed internet.

Preferred:

- ▶ Experience teaching or facilitating learning for adult learners.
- ▶ Familiarity with green building, retrofitting practices, and energy efficiency systems.
- ▶ Experience working with new Canadians and diverse populations.

*This competition will remain open until the position is filled.*

*Discover full details about the position please see the attached job description.*

Why Join Us?

Working Together:

Be part of a collaborative and inclusive environment that values teamwork and positive employee relations. Together, we paddle collectively toward our mission.

Growing Together:

We invest in our employees' future through succession planning, forward-looking recruitment, and supportive development programs. At least 4% of payroll is dedicated to staff and professional development.

Forward Together:

As we navigate rapid technological changes, we prioritize resilience and wellness among our faculty and staff, helping them become the leaders Manitoba

Our Principles for Continued Success:

- ▶ Creativity: We foster an environment that supports and unleashes the creativity of our faculty and staff.
- ▶ Collaboration: Teamwork, purposeful connections, and community building are critical to achieving our collective potential.
- ▶ Courage: Our faculty and staff embrace their roles as community leaders, boldly taking risks to build a strong future for Manitoba

Commitment to Diversity:

Assiniboine College is committed to creating a barrier-free environment that emphasizes the value of diversity and promotes full participation. We welcome applications from all qualified candidates who are legally entitled to work in Canada, including indigenous peoples, persons of all abilities, members of visible minorities, all genders, and sexual orientations.



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How to Apply:

*If you are interested in this career opportunity, please email your resume and cover letter with reference to this competition to [careers@assiniboine.net](mailto:careers@assiniboine.net). We thank all applicants for their interest; only those selected for further consideration will be contacted.*

*For accommodations or alternative formats, contact [careers@assiniboine.net](mailto:careers@assiniboine.net) or 204 725 8729.*

Assiniboine College is privileged to provide learning opportunities on the lands of the Dakota Oyate, Nakoda Oyate, Ininiwak, Nehethowak, Nehiyawak, Anishininewuk, Denesuline, Anishinaabeg, and the National Homeland of the Red River Métis.