



**Assiniboine
College**

PEOPLE MAKE IT HAPPEN.

Maintenance Assistant

Facilities/Maintenance

Full Time, Regular

Brandon, MB

Comp #128-24/25

Salary: \$42,287 to \$51,168 annually (\$20.33 to \$24.60 hourly)

Classification: (MAN) Maintenance Assistant

About Assiniboine:

For over 60 years, Assiniboine College has been providing exceptional learning experiences, while transforming lives and strengthening Manitoba through applied education and research. Our future success rests on our ability to develop a sustainable Thriving Workforce that is unified in moving forward for the benefit of the college and Manitoba. Our culture is built on our principles for continued success: Creativity, Collaboration, and Courage.

Position Overview:

The Maintenance Assistant is responsible for providing general building and grounds maintenance, conducting minor repairs, and performing custodial duties as needed across all college campuses. This position involves semi-skilled work, typically under direct supervision, but may also include completing routine tasks independently. All work must adhere to safety regulations and procedures, particularly when operating machinery and equipment.

Key Responsibilities:

- ▶ Perform maintenance on equipment and buildings as directed.
- ▶ Carry out general building repairs/maintenance tasks related to carpentry, plumbing, mechanical systems, and other equipment operations.
- ▶ Conduct seasonal grounds maintenance (e.g., snow removal, lawn care) and maintain related equipment.
- ▶ Sweep and wash sidewalks, roadways, entrances, and parking lots/areas.
- ▶ Collect and dispose of outdoor trash and debris.
- ▶ Maintain landscaped areas including lawns, flowerbeds, trees, and shrubs
- ▶ Assist tradespeople, power engineers, and contractors with maintenance and repair activities.
- ▶ Demonstrate good working knowledge of one or more trades (eg. building systems, construction techniques, or related functions specific to the position.
- ▶ Operate automotive equipment, machinery, and hand/power tools safely, efficiently, and keep them clean and well-maintained.
- ▶ Perform custodial tasks as required.

Qualifications:

- ▶ Must be mechanically inclined and possess basic knowledge of small engine maintenance, landscaping, construction, and general repairs.
- ▶ Must be capable of operating the following machinery and equipment: grader, front-end loader, tractors, forklifts, power mowers, snow blowers, tillers, sprayers, as well as various garden tools and hand/power tools.



- ▶ Must hold a valid Class 5 or higher driver's license.
- ▶ Must be a self-starter, capable of independently carrying out all assigned responsibilities. Demonstrated initiative and leadership in previous work assignments is required.
- ▶ Minimum of a high school diploma or an acceptable certificate of qualification below the journeyman level (e.g., a minimum 10-month technical program from a vocational school or college).
- ▶ Experience in property maintenance or general construction (residential, commercial, or civil).
- ▶ Basic working knowledge of plumbing, carpentry, and mechanical systems.
- ▶ Physically fit and willing to work outdoors in all seasons.

This competition will remain open until the position is filled.

Discover full details about the position please see the attached Job Description.

Why Join Us?

Working Together:

Be part of a collaborative and inclusive environment that values teamwork and positive employee relations. Together, we paddle collectively toward our mission.

Growing Together:

We invest in our employees' future through succession planning, forward-looking recruitment, and supportive development programs. At least 4% of payroll is dedicated to staff and professional development.

Forward Together:

As we navigate rapid technological changes, we prioritize resilience and wellness among our faculty and staff, helping them become the leaders Manitoba

Our Principles for Continued Success:

- ▶ Creativity: We foster an environment that supports and unleashes the creativity of our faculty and staff.
- ▶ Collaboration: Teamwork, purposeful connections, and community building are critical to achieving our collective potential.
- ▶ Courage: Our faculty and staff embrace their roles as community leaders, boldly taking risks to build a strong future for Manitoba



**Assiniboine
College**

PEOPLE MAKE IT HAPPEN.

Commitment to Diversity:

Assiniboine College is committed to creating a barrier-free environment that emphasizes the value of diversity and promotes full participation. We welcome applications from all qualified candidates who are legally entitled to work in Canada, including indigenous peoples, persons of all abilities, members of visible minorities, all genders, and sexual orientations.

How to Apply:

If you are interested in this career opportunity, please email your resume and cover letter with reference to this competition to careers@assiniboine.net. We thank all applicants for their interest; only those selected for further consideration will be contacted.

For accommodations or alternative formats, contact careers@assiniboine.net or 204 725 8729.

Assiniboine College is privileged to provide learning opportunities on the lands of the Dakota Oyate, Nakoda Oyate, Ininiwak, Nehethowak, Nehiyawak, Anishininewuk, Denesuline, Anishinaabeg, and the National Homeland of the Red River Métis.