



**Assiniboine
College**

PEOPLE MAKE IT HAPPEN.

System Administrator

Information Technology

Full-Time, Regular

Brandon, MB

Comp #23-25/26

Salary: \$75,344 to \$101,074 (\$39.97 to \$53.62)

Classification: Information Technologist 3

About Assiniboine:

For over 60 years, Assiniboine College has been providing exceptional learning experiences, while transforming lives and strengthening Manitoba through applied education and research. Our future success rests on our ability to develop a sustainable Thriving Workforce that is unified in moving forward for the benefit of the college and Manitoba. Our culture is built on our principles for continued success: Creativity, Collaboration, and Courage.

Position Overview:

Reporting to the Manager, Network Services Operations, the incumbent is responsible for researching, planning, installing, configuring, and maintaining computer network hardware and software. This position works with other Systems Administrators and IT Technicians to upgrade and maintain the network/servers, solve problems and complete assigned projects.

Key Responsibilities:

- ▶ Maintaining College network and servers, including planning and implementing upgrades to existing network and software systems.
- ▶ Troubleshooting network and server problems.
- ▶ Maintain a high knowledge level by researching technological trends and keeping up to date with emerging technologies.
- ▶ Respond to users' requests for expertise and recommendations related to technical projects and application implementation by clearly identifying business requirements, referring users to senior division staff as appropriate to help drive the direction of IT systems in use at the College
- ▶ Enhancing the cyber security posture of the college with regards to Identity, Endpoint, Server, Cloud, and Network

Qualifications:

- ▶ Individual must have a degree or diploma in Computer Technology or related fields supplemented with three or more years of related experience.
- ▶ Extensive knowledge of a wide variety of computer hardware and software.
- ▶ Extensive knowledge of computer networking, including switching, routing, firewalls, M365 tenants, voice (VOIP), and on-premises server and storage infrastructure.
- ▶ Requires practical skills and experience of implementing, installing, and configuring computer hardware and software in medium to large networks.
- ▶ Ability to work in an environment that includes broad participation with all Divisions for the upgrading and maintenance of College systems.
- ▶ Requires good organizational, analytical and research skills.
- ▶ Broad understanding of the network and servers at the user level and can communicate their knowledge to users.



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This competition will remain open until the position is filled.

Discover full details about the position in the attached Job Description.

Why Join Us?

Working Together:

Be part of a collaborative and inclusive environment that values teamwork and positive employee relations. Together, we paddle collectively toward our mission.

Growing Together:

We invest in our employees' future through succession planning, forward-looking recruitment, and supportive development programs. At least 4% of payroll is dedicated to staff and professional development.

Forward Together:

As we navigate rapid technological changes, we prioritize resilience and wellness among our faculty and staff, helping them become the leaders Manitoba

Our Principles for Continued Success:

- ▶ Creativity: We foster an environment that supports and unleashes the creativity of our faculty and staff.
- ▶ Collaboration: Teamwork, purposeful connections, and community building are critical to achieving our collective potential.
- ▶ Courage: Our faculty and staff embrace their roles as community leaders, boldly taking risks to build a strong future for Manitoba

Commitment to Diversity:

Assiniboine College is committed to creating a barrier-free environment that emphasizes the value of diversity and promotes full participation. We welcome applications from all qualified candidates who are legally entitled to work in Canada, including indigenous peoples, persons of all abilities, members of visible minorities, all genders, and sexual orientations.

How to Apply:

If you are interested in this career opportunity, please email your resume and cover letter with reference to this competition to careers@assiniboine.net. We thank all applicants for their interest; only those selected for further consideration will be contacted.

For accommodations or alternative formats, contact careers@assiniboine.net or 204 725 8729.

Assiniboine College is privileged to provide learning opportunities on the lands of the Dakota Oyate, Nakoda Oyate, Ininiwak, Nehethowak, Nehiyawak, Anishininewuk, Denesuline, Anishinaabeg, and the National Homeland of the Red River Métis.