



**Assiniboine
College**

PEOPLE MAKE IT HAPPEN.

Instructor, Adult Education (Internal Posting)

Centre of Adult Learning

Full-Time Regular (Internal Posting for Full-time Regular, Brandon Campuses Staff)

Brandon, MB (with required travel)

Comp #66-25/26

Salary: \$65,184 to \$102,262 annually (\$34.58 to \$54.25 hourly)

(Educational Supplement: Masters \$1.60/hour; PhD \$3.19/hour)

For over 60 years, Assiniboine College has been providing exceptional learning experiences, while transforming lives and strengthening Manitoba through applied education and research. Our future success rests on our ability to develop a sustainable thriving workforce that is unified in moving forward for the benefit of the college and Manitoba. Our culture is built on our principles for continued success: creativity, collaboration, and courage.

Instructors are responsible for the development and delivery of instruction to adult learners. This position will support the Centre of Adult Learning, English as an Additional Language, and foundational courses within other schools. Instruction may be delivered in-person, online, and in blended formats, and may occur during days, evenings, and weekends based on program needs.

This is an **internal posting open to existing regular Assiniboine College employees only.**

Key Responsibilities:

- ▶ Deliver Mature Student Highschool core academic courses and language-development instruction to adult learners in classroom, Hyflex, online, and blended environments.
- ▶ Develop, adapt, and maintain course outlines, learning materials, assessments, and evaluation tools, including Hyflex Moodle course development.
- ▶ Provide academic support, mentorship, and guidance to learners from diverse cultural and linguistic backgrounds
- ▶ Maintain accurate records including attendance, evaluations, and required reporting
- ▶ Incorporate inclusive, cultural response, and learning-center instructional practices
- ▶ Collaborate with colleagues and community partners to support program delivery and continuous improvement
- ▶ Participate in program promotion, planning, and related academic responsibilities as required

Qualifications:

- ▶ Valid Manitoba teaching certificate required
- ▶ TESOL/TESL certification is desired but not required
- ▶ Experience teaching newcomers, international learners, or individuals whose first language is not English is an asset
- ▶ Experience teaching in an adult environment
- ▶ Demonstrated experience with online or blended delivery and experience using Moodle an asset.
- ▶ Strong understanding of curriculum development, assessment, and learner evaluation
- ▶ Well-developed communication, organizational, and teamwork skills
- ▶ Proficiency with Microsoft Office applications



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Additional Requirements:

- ▶ Availability to teach during evenings and weekends is a strong possibility based on anticipated assignments
- ▶ Travel may be required as part of this role
- ▶ Full-time regular employees from all campuses may apply, however, the relocation policy will not be provided for this competition.

This competition will remain open until the position is filled.

*** Please visit our careers website at www.assiniboine.net/careers to view the job description for full details about this position. ***

Why Join Us?

People Make it Happen at Assiniboine. Putting our faculty and staff front and center has been critical to our advancement as a college. Our workforce thrives by Working Together, Growing Together, and moving Forward Together in a culture grounded in creativity, collaboration, and courage.

Commitment to Diversity:

Assiniboine College is committed to creating a barrier-free environment that emphasizes the value of diversity and promotes full participation. We welcome applications from all qualified internal candidates.

How to Apply:

This competition is **open to existing regular Assiniboine College employees only.**

Interested candidates should submit a resume and cover letter with reference to this competition to careers@assiniboine.net. We thank all applicants for their interest; only those selected for further consideration will be contacted.

For accommodations or alternative formats, contact careers@assiniboine.net or 204.725.8729.

Assiniboine College is privileged to provide learning opportunities on the lands of the Dakota Oyate, Nakoda Oyate, Ininiwak, Nehethowak, Nehiyawak, Anishininewuk, Denesuline, Anishinaabeg, and the National Homeland of the Red River Métis.