



**PEOPLE MAKE IT HAPPEN.**

## **Education Assistant- Culinary Arts**

Manitoba Institute of Culinary Arts  
Full-Time, Regular  
Brandon, MB – North Hill Campus  
Comp #86-25/26  
Salary: \$49,953 to \$60,735 annually (\$26.50 to \$32.22 hourly)  
Classification: Education Assistant 2 (EA2)

For over 60 years, Assiniboine College has been providing exceptional learning experiences, while transforming lives and strengthening Manitoba through applied education and research. Our future success rests on our ability to develop a sustainable Thriving Workforce that is unified in moving forward for the benefit of the college and Manitoba. Our culture is built on our principles for continued success: Creativity, Collaboration, and Courage.

Together with Hotel and Restaurant Management, Culinary Arts opened the doors of its state-of-the-art educational facility in September 2007 at Assiniboine's North Hill Campus. The site features heritage buildings and a picturesque landscape, with newly constructed and renovated classrooms and labs, plus a leading-edge teaching kitchen, theatre, and a 60-seat dining room.

### **Key Responsibilities:**

- ▶ Support our Chef Instructors and students in a fast-paced team atmosphere to inspire the next generation of culinary students and pass on the love of food.
- ▶ Assist instructors in organizing course-related materials.
- ▶ Assist with evaluation processes.
- ▶ Monitor students to ensure they work safely in the kitchen.
- ▶ Collaborate with the team to order, receive, store, distribute and inventory supplies.
- ▶ Perform various food preparation, baking and cooking duties.
- ▶ Assist in our live-work integrated events.

### **Qualifications:**

- ▶ A Certificate or Diploma from a recognized Culinary/Baking Program with experience in an adult education setting.
- ▶ Professional Cook (Red Seal) is considered an asset.
- ▶ Experience with inventory control systems for the food and beverage industry or the ability to create/use spreadsheets for inventory control
- ▶ Ability to work independently and manage a daily workload while also being able to work collaboratively as part of a team.
- ▶ Exceptional customer service and communication skills.

*This competition will remain open until the position is filled.*

***Discover full details about the position in the attached Job Description.***



### **Why Join Us?**

#### **Working Together:**

Be part of a collaborative and inclusive environment that values teamwork and positive employee relations. Together, we paddle collectively toward our mission.

#### **Growing Together:**

We invest in our employees' future through succession planning, forward-looking recruitment, and supportive development programs. At least 4% of payroll is dedicated to staff and professional development.

#### **Forward Together:**

As we navigate rapid technological changes, we prioritize resilience and wellness among our faculty and staff, helping them become the leaders Manitoba

#### **Our Principles for Continued Success:**

- ▶ **Creativity:** We foster an environment that supports and unleashes the creativity of our faculty and staff.
- ▶ **Collaboration:** Teamwork, purposeful connections, and community building are critical to achieving our collective potential.
- ▶ **Courage:** Our faculty and staff embrace their roles as community leaders, boldly taking risks to build a strong future for Manitoba

#### **Commitment to Diversity:**

Assiniboine College is committed to creating a barrier-free environment that emphasizes the value of diversity and promotes full participation. We welcome applications from all qualified candidates who are legally entitled to work in Canada, including Indigenous peoples, persons of all abilities, members of visible minorities, all genders, and sexual orientations.

#### **How to Apply:**

*If you are interested in this career opportunity, please email your resume and cover letter with reference to this competition to [careers@assiniboine.net](mailto:careers@assiniboine.net). We thank all applicants for their interest; only those selected for further consideration will be contacted.*

*For accommodations or alternative formats, contact [careers@assiniboine.net](mailto:careers@assiniboine.net) or 204 725 8729.*

Assiniboine College is privileged to provide learning opportunities on the lands of the Dakota Oyate, Nakoda Oyate, Ininiwak, Nehethowak, Nehiyawak, Anishininewuk, Denesuline, Anishinaabeg, and the National Homeland of the Red River Métis.