



**PETERS  
SCHOOL**  
Business

Eligible for  
**FINANCIAL AID  
& AWARDS**

# HUMAN RESOURCE MANAGEMENT

**8-Month** Advanced Diploma

Elevate your career and help others realize their potential. Gain strategic skills in recruitment, employee relations and leadership to excel in today's dynamic workplace.

## PROGRAM LEARNING OUTCOMES

- ▶ Critical Thinking and Knowledge: students will be able to use core specialization knowledge to solve business problems.
- ▶ Ethical Perspective and Social Responsibility: identify organizational activities to reduce unethical behaviour.
- ▶ Collaboration: work effectively in diverse teams, supporting team performance to achieve organizational goals.
- ▶ Communication: present effective business communications in a variety of formats.
- ▶ Business Strategy: students will be able to strategize and plan for changes in business.

## You might be a good fit for this program if you would enjoy:

- ▶ Building upon your previous degree or diploma to work in the human resources field.
- ▶ Learning to use technology to manage human resource information and to solve business problems.
- ▶ Working with people and engaging in problem solving.
- ▶ Specializing and focusing on strategic Human Resource management.
- ▶ Building positive relationships.
- ▶ Navigating sensitive conversations.
- ▶ Setting an example for others by respecting the privacy, confidentiality, and dignity of others.
- ▶ Facing complex challenges and finding practical solutions.



**Campus/Delivery Options**  
Victoria Avenue East campus



**Available Intakes**  
September

## EXPECTATIONS

### Program and Industry

- ▶ Engage in ongoing professional development to remain knowledgeable about current practices.
- ▶ Commit to high standards of ethical conduct including maintaining confidentiality, respecting human rights, and avoiding conflicts of interest.
- ▶ Build relationships throughout the organization and collaborate with other departments.
- ▶ Demonstrate empathy and emotional intelligence.
- ▶ Pay attention to detail and engage in continuous improvement.

## CAREER OPPORTUNITIES

Graduates can anticipate applying their business management skills in areas related to personnel administration: staffing, training and development, labour relations, and compensation management. Employment opportunities are available in industrial, commercial and government organizations.

Upon completion, students can begin the professional certification process for the Chartered Professional in Human Resources (CPHR). The CPHR designation is the nationally recognized industry standard of excellence for those working in the field of human resources.

## ADMISSION REQUIREMENTS

- ▶ Two-year diploma or university degree

# NEXT STEPS

Confidence in the career path you choose to embark on is key, and selecting the right program for you is the first step. At Assiniboine, we offer an opportunity to explore and experience a program before applying. Choose to:

### SPEND A DAY WITH US

Our Spend a Day program runs from November to March for most programs. When you spend a day at Assiniboine, we partner you with a current student in the program of your choice and you will have the opportunity to:

- ▶ Participate in classroom activities
- ▶ Experience college life
- ▶ Explore all of our helpful services for students
- ▶ Meet current college students and instructors
- ▶ Enjoy a free lunch on us!

[assiniboine.net/spendaday](http://assiniboine.net/spendaday)

### ATTEND AN ONLINE INFO SESSION

Our free, live online information sessions give you the inside scoop on the program you're interested in and life at Assiniboine. Register in advance and from the comfort of your own home, log in to learn about Assiniboine.

[assiniboine.net/infosessions](http://assiniboine.net/infosessions)



Ready to Start?  
**APPLY NOW!**



[assiniboine.net/adv-hrmanagement](http://assiniboine.net/adv-hrmanagement)