



**Assiniboine
College**

PEOPLE MAKE IT HAPPEN.

Education Assistant School of Nursing

Part-Time, Term (Oct 5/26 to Jun 11/27)

Red Sucker Lake, MB

Comp #55-26/27

Salary: \$51,461 to \$62,564 annually (\$27.30 to \$33.19 hourly)

Classification: Educational Assistant 2

For over 60 years, Assiniboine College has been providing exceptional learning experiences, while transforming lives and strengthening Manitoba through applied education and research. Our future success rests on our ability to develop a sustainable Thriving Workforce that is unified in moving forward for the benefit of the college and Manitoba. Our culture is built on our principles for continued success: Creativity, Collaboration, and Courage.

The Educational Assistant plays a vital role in enhancing student success within the School of Nursing's Practical Nursing program. Working closely with faculty, student advisors, and support services, the successful candidate provides individualized academic assistance, classroom and laboratory support, and learning technology guidance to help students develop the knowledge, skills, and confidence required for success in their studies. This position is dedicated to fostering student engagement, persistence, and independent learning while contributing to a supportive, inclusive, and learner-centered educational environment that promotes academic achievement and readiness for nursing practice.

Key Responsibilities:

- ▶ Provide individualized and small-group academic support, tutoring, and learning strategy coaching to Practical Nursing students.
- ▶ Reinforce classroom, lab, and clinical concepts through guided practice, study skills development, and academic mentoring.
- ▶ Support faculty with classroom and lab activities, instructional materials, student engagement, and learning resource management.
- ▶ Assist students with Moodle, Microsoft 365, Teams, and other educational technologies while promoting digital literacy and troubleshooting basic technical issues.
- ▶ Monitor student progress, identify learners requiring additional supports, and connect students with appropriate College resources and services.
- ▶ Support assessment and testing processes, including exam invigilation, accommodated testing, and maintaining academic integrity.
- ▶ Collaborate with faculty, advisors, and student support services to foster an inclusive, student-centered learning environment that promotes retention, confidence, and success in nursing education.

Qualifications:

- ▶ Certificate or diploma in Educational Assistant, Nursing, Health Sciences, Education, or a related field.
- ▶ Proficiency with Microsoft 365, Moodle, Teams, and other educational technologies.

- ▶ Experience supporting learners in an educational, clinical, or healthcare training environment.
- ▶ Experience providing tutoring, academic coaching, mentoring, or learning support to students.
- ▶ Strong interpersonal, organizational, written, and verbal communication skills.
- ▶ Ability to work independently and collaboratively within a multidisciplinary academic team while maintaining confidentiality and managing multiple priorities.
- ▶ Experience working with diverse student populations and a commitment to fostering an inclusive, student-centered learning environment; Practical Nursing or healthcare experience is considered an asset.

This competition will remain open until the position is filled.

Discover full details about the position by viewing the job description in the job details section.

Why Join Us?

Working Together:

Be part of a collaborative and inclusive environment that values teamwork and positive employee relations. Together, we paddle collectively toward our mission.

Growing Together:

We invest in our employees' future through succession planning, forward-looking recruitment, and supportive development programs. At least 4% of payroll is dedicated to staff and professional development.

Forward Together:

As we navigate rapid technological changes, we prioritize resilience and wellness among our faculty and staff, helping them become the leaders Manitoba

Our Principles for Continued Success:

- ▶ **Creativity:** We foster an environment that supports and unleashes the creativity of our faculty and staff.
- ▶ **Collaboration:** Teamwork, purposeful connections, and community building are critical to achieving our collective potential.
- ▶ **Courage:** Our faculty and staff embrace their roles as community leaders, boldly taking risks to build a strong future for Manitoba

Commitment to Diversity:

Assiniboine College is committed to creating a barrier-free environment that emphasizes the value of diversity and promotes full participation. We welcome applications from all qualified candidates who are legally entitled to work in Canada, including Indigenous peoples, persons of all abilities, members of visible minorities, all genders, and sexual orientations.



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How to Apply:

If you are interested in this career opportunity, please email your resume and cover letter with reference to this competition to careers@assiniboine.net. We thank all applicants for their interest; only those selected for further consideration will be contacted.

For accommodations or alternative formats, contact careers@assiniboine.net or 204 725 8729.

Assiniboine College is privileged to provide learning opportunities on the lands of the Dakota Oyate, Nakoda Oyate, Ininiwak, Nehethowak, Nehiyawak, Anishininewuk, Denesuline, Anishinaabeg, and the National Homeland of the Red River Métis.