



## Aboriginal Community Coordinator Brandon Urban Aboriginal Peoples' Council

*The Brandon Urban Aboriginal Peoples' Council (BUAPC) was established by City Council in December 2010. The mandate of the BUAPC is to advise City Council on any matters relating to issues of concern to Aboriginal people including the development and maintenance of positive relationships with individuals, groups, agencies, organizations, and orders of government.*

BUAPC is accepting applications for an **Aboriginal Community Coordinator**. This term position is dependent on receipt of funding. It is anticipated the term of employment will be from September 2020 until March 31, 2022.

Reporting to the Brandon Urban Aboriginal Peoples' Council (BUAPC) Executive, the Coordinator is responsible for the development and implementation of the phases work plan identified in the Funding Agreement between the City of Brandon and the Urban Programming for Indigenous People (UPIP). The Coordinator will maintain the day-to-day activities and will manage the office environment. In collaboration with the BUAPC Executive, the Coordinator will also communicate, maintain relations and develop new partnerships with the federal, provincial, municipal, Metis, First Nations, and Inuit government representatives as well as with Aboriginal and non-Aboriginal organizations, business, community groups, the private sector and the Aboriginal people of the Brandon area.

**Qualifications:** The ideal candidate will have a post-secondary degree/diploma in Business, Public Administration, Social Sciences or other related field and have at least two years' experience in a senior administrative position, or an equivalent combination of education and experience.

**Please note:** All applicants are invited to apply however based on funding requirements priority will be given to Métis, Non-Status, and Inuit candidates (please declare in cover letter).

### **Competition # 200049**

- **Rate of pay: \$33.89 - \$34.56 per hour**
- **This is a term position, reporting directly to BUAPC**
- **Applications will be accepted until 11:59 p.m., September 25, 2020**
- **Please apply with a cover letter and resume at: <http://jobbank.brandon.ca/>**
- **Position details & requirements can be found in the Job Description at: <http://jobbank.brandon.ca/>**

If you require more information, please contact Amber Chapil, Manager of Corporate Policy, at [a.chapil@brandon.ca](mailto:a.chapil@brandon.ca).