

Contro Valve Inc. Brandon, MB

We are seeking the services of an Inside Sales / Service Production Coordinator at our service facility in Brandon, Manitoba.

We are a leading Canadian supplier of industrial valve sales, service, instrumentation, and automation solutions to industrial, municipal, and Nuclear clients across Canada.

The ideal candidate will possess the following skills and/or experience:

- Customer Service and inside sales experience in an industrial field.
- Professional and effective English communication skills both written and verbal.
- High degree of honesty and integrity.
- Well organized, adept at meeting deadlines, managing priorities, following directions, and assigning work to others in a fast-paced team environment.
- Proficient with MS Outlook, WORD, EXCEL, and experience with an MRP system.
- High school diploma as a minimum. Additional instrumentation, mechanical, or technical qualifications are a definite asset.
- The ability to travel occasionally for training and business purposes.

Competitive salary, benefits, and retirement package included.

Please send resume to:

phaak@controvalve.com

Peter Haak,
Operations Manager Manitoba,
Contro Valve Inc.