



WE ARE HIRING

OFFICE ADMINISTRATOR

- ✓ Have Great Communication Skills
- ✓ Ready To Work Under Pressure
- ✓ Work Directly with Management
- ✓ Work on a Variety of Projects
- ✓ Construction Experience is an Asset
- ✓ Office Administration Experience is Required
- ✓ Quickbooks Online Experience is Mandatory

APPLY NOW



Send your resume to:

info@cuttingedgeld.ca

