

WEST REGION CHILD AND FAMILY SERVICES, INC.

invites applications for URBAN SERVICES CASE AIDE WINNIPEG



WRCFS is a mandated First Nations child and family services Agency responsible to provide a full range of services, including statutory services, voluntary services and prevention services to the children and families of its nine First Nations, residing on and off reserve. The purpose of the WRCFS programs is to sustain, support, and enhance family and community life.

Reporting to the Supervisor, the Case Aide will be responsible to work as part of an Urban Services Team to assist in providing mandated child and family services. Duties will include working with foster children in conjunction with Child and Family Services Workers, foster parents and collaterals, arranging and supervising family visits, maintaining good quality case work practices & documentation for children in care files according to program standards; assist in the provision of crisis management services to foster children and complete administrative tasks and duties related to agency files.

Qualifications:

- Minimum Grade 12 high school education or an acceptable equivalent combination of education and training.
- Must have related experience working with children and families
- Must have a working knowledge of the CFS Act
- Must have a commitment to First Nations child and family services
- Knowledge of and appreciation for First Nations culture and aspirations are essential
- Must be able to communicate effectively, orally and in writing
- Must have the ability to make decisions and work effectively with others in a team process
- Must possess good judgment skills to seek direction and/or supervision related to children in care
- Must be able to work flexible hours; ability to work in a fast paced working environment
- Ability to speak the Ojibway language would be a definite asset.
- Must have computer training and/or knowledge of Microsoft Word

WRCFS offers a supportive, progressive, and innovative work environment, competitive salaries, a great benefits package, and training opportunities. The successful applicant must provide WRCFS with a current Criminal Record Check that includes a Vulnerable Sector Search, Child Abuse Registry check, Prior Contact check & Driver's Abstract prior to commencement of employment. Travel is required. A valid driver's license and access to means of reliable transportation for work is a condition of employment.

Public Health Guidelines will apply.

Salary: Commensurate with experience and training and according to Provincial pay scale.

Please submit resume and cover letter by Fax: (204) 985-4079 or email jobs@wr-cfs.org addressing;

Sharon Houle, BSW, RSW, Urban Services Resource Supervisor, WRCFS, Inc., 255 Sherbrook Street,
Winnipeg, MB, R3C 2B8

DEADLINES FOR APPLICATIONS: Monday February 5th, 2024

We thank all who apply, however, only those selected for an interview will be contacted.

Scan our QR Code for additional information and our current employment opportunities

