



**We are Hiring!**  
**Support Worker (FT)**  
**Supported Advancement to Independent Living (S.A.I.L)**

SAIL Support Workers help youth/young adults gain the skills and confidence to be responsible for their own futures by role modeling and teaching essential life skills for independent living.

**Why Work at Knowles Centre?**

There are great opportunities open to those who know making a BIG difference starts with the little things.

- Creating conditions for youth/young adults to experience meaningful success and belonging
- Competitive salary and benefits
- 3 week's vacation to start
- Opportunities for career growth
- Paid sick time
- Dynamic training opportunities
- Supportive and professional environment
- Work-life balance
- Free parking

**Duties include (but not limited to):**

- Teaching and role modeling essential life skills for independent living including:
  - Budgeting;
  - Household management (paying bills, cleaning);
  - Meal planning, grocery shopping, meal preparation, safe food handling;
  - Utilizing public transportation;
  - Problem solving;
  - Time management
- Assisting with achieving educational and/or employment goals, obtaining housing and housing supports, developing safety plans, developing self care strategies, exploring and accessing community resources (including employment programs/training, housing, emergency food) etc.
- Offering opportunities for engaging and practical learning experiences aligned with the goals and objectives specified in the individual case plan
- Ongoing assessment and development of youth/young adult's life skills
- Cultivating positive connections and rapport with youth/young adults, aiding in the recognition of their strengths to foster personal development, self-esteem, and a feeling of inclusion
- Producing thorough and accurate documentation including case notes, monthly, financial and other required reports
- Participating in monthly group programming
- Supporting family and cultural/spiritual connections

**Qualifications:**

- Minimum Gr.12, Diploma/degree in Community Support Worker, Child and Youth Care, Addictions and Community Service, or relevant post secondary education such as counselling, social work etc. Other related programs will be considered
- Experience working in an independent living program is an asset

- Respectful of cultural diversity
- Knowledge and understanding of Indigenous History, culture, practices, customs and beliefs
- Excellent and proven interpersonal and supportive counselling skills
- Experience working with at-risk and/or vulnerable youth/young adults
- Ability to communicate effectively
- Ability to work independently and in a team environment
- Valid class 5 Manitoba Drivers license
- Daily use of a Reliable Vehicle
- Proficient with Microsoft Office software

Knowles Centre is committed to providing a safe environment for children, youth and young adults. All applicants will be thoroughly screened using background checks and a review process.

- First Aid/CPR would be an asset or training can be arranged upon hire
- Successful applicants will be subject to provide Child Abuse Registry, Adult Abuse Registry and Criminal Reference Checks
- Prior Contact Checks will be completed by Knowles Centre
- Driver's Abstract

**Salary:** \$ 17.64 – \$21.50

**Schedule:** Monday to Friday 1pm to 9pm

**Tentative start date:** February 7, 2024

All applicants are required to submit their resume and cover letter, as well as complete an [employment application](#) (available on our website).

Please forward resume with a cover letter and completed application by February 1, 2024 to:

Sail Program Director  
Knowles Centre Inc.  
2065 Henderson Highway  
Winnipeg, Manitoba  
R2G 1P7

Or email: [sail@knowlescentre.org](mailto:sail@knowlescentre.org)

Knowles centre is committed to diversity and inclusivity in the workplace. We are a friendly organization that welcomes applications from all individuals who share our values of maintaining a respectful environment for all.

We that all who apply; however only those applicants selected for an interview will be contacted.

Knowles Centre acknowledges that we are gathered on Treaty 1 territory, the traditional territory of Anishinaabe, Cree, OjiCree, Dakota, and Dene People, and the homeland of the Métis Nation. With the spirit of reconciliation and decolonization, we seek to understand our place in history, and build alliances with Indigenous communities through education and collaboration. The Truth and Reconciliation Commission (TRC) 94 calls to action is a highly valued and integrated part of our culture and work.