



## MANITOBA MÉTIS FEDERATION

### ENVIRONMENTAL SUMMER PROGRAM LEAD

February 29, 2024

Posting #23-07-010

The Manitoba Métis Federation (MMF) is the National Government of the Red River Métis - also known as the Manitoba Métis. The Red River Métis are Canada's Negotiating Partners in Confederation and the Founders of the Province of Manitoba.

The MMF seeks to fill **one summer term Environmental Summer Program Lead** position within our **Energy, Infrastructure & Resource Management Department** located in **Winnipeg, MB**. Reporting to the MELT Coordinator, the Program Lead will oversee and implement the environmental summer programs for MMF's Métis Environmental Leaders of Tomorrow (MELT) Program. MELT is a program that offers land-based education opportunities with a focus on climate education and climate action for Red River Métis youth, kindergarten to grade 12.

#### **Job Duties/Competencies:**

- Development of program plans and materials;
- Ensure all essential tasks are undertaken for camps to run efficiently;
- Ensure all timelines are being followed, activities completed, and milestones met;
- Supervise additional Summer Staff;
- Coordinate travel for project-related activities;
- Travel to camps and events throughout the summer as required;
- Clean, organize and maintain all equipment and materials related to this project;
- Ensure all equipment and supplies are properly winterized and stored once programs end in fall.

#### **Skills and Qualifications:**

- Currently enrolled in post-secondary education in fields such as Environmental Studies, Natural Resources, Geography, Natural Sciences, Indigenous Studies, and Project Management;
- First Aid and CPR Training;
- Wilderness First Aid is an asset, but can be provided;
- Proficient in Microsoft Office;
- Excellent verbal and written communication skills in English (additional language proficiency would be considered an asset);
- Experience with land-based education preferred;
- Experience working with youth in open, outdoor environments;
- Understanding of climate change and general information regarding Manitoba ecosystems;
- Clear Child Abuse Registry Check;
- Knowledge of Red River Métis culture, MMF programs and services is a definite asset; and,
- Ability to travel, valid Manitoba Driver's license with access to a reliable vehicle.

**Please submit your resume and cover letter, referencing the job posting number. This posting is open until filled.**

The MMF requires a satisfactory criminal record check prior to commencement of employment. The MMF will accept existing criminal record checks if dated within 3 months of your start date. Obtaining this document is not a guarantee of employment.

**Preference will be given to qualified Métis applicants and they are encouraged to self-identify on their cover letter. The MMF encourages internal applicants to apply for career opportunities within our Government.**

MMF Human Resources Department  
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Winnipeg, Manitoba R3B 0J7  
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All our job postings can be found at: [www.mmf.mb.ca](http://www.mmf.mb.ca).