



MANITOBA MÉTIS FEDERATION

CONSERVATION SPECIALIST

March 26, 2024

Posting #23-07-016

The Manitoba Métis Federation (MMF) is the National Government of the Red River Métis - also known as the Manitoba Métis. The Red River Métis are Canada's Negotiating Partners in Confederation and the Founders of the Province of Manitoba.

The MMF seeks to fill **four full-time summer Conservation Specialist** positions within our **Energy, Infrastructure and Resource Management Department** located in **Winnipeg, MB**. The Conservation Specialist will assist with the preparation and implementation of MMF led conservation projects, throughout Manitoba. This work will include assisting with environmental field work, environmental data collection and analysis, working collaboratively with MMF staff, engaging with Red River Métis Citizens, supporting environment-focused summer day camps, and other duties as assigned. Willingness to travel overnight is essential. Most work will occur within driving distance to Winnipeg. **These are summer positions set to end August 30, 2024.**

Job Duties/Competencies:

- Travel to field work sites, events throughout the summer as required;
- Assist with the management and undertaking of scheduling, logistics and events;
- Ensure all equipment is clean, organized, and in good working order;
- Assist in winterizing and storage of equipment and supplies once program ends in fall;
- Assist in daily work logs, safety records and seasonal reporting;
- Build and maintain internal and external relationships as necessary for the work at hand;

Skills and Qualifications:

- Currently enrolled in post-secondary schooling in a related field;
- Land-based education considered an asset;
- Wilderness First Aid, First Aid and CPR training is an asset;
- Experience working in open, outdoor environments, in adverse weather conditions
- Understanding of conservation and environmental work including general knowledge of Manitoba ecosystems;
- Proficiency in MS Office Suite;
- Strong communication, organization, problem solving and time management skills;
- Experience working with boards and/or committees is preferred;
- Experience working for a not-for-profit organization and Indigenous community is an asset;
- Knowledge of Métis culture, MMF programs and services is a definite asset; and,
- Ability to travel, valid Manitoba Driver's license with access to a reliable vehicle.

Please submit your resume and cover letter, referencing the job posting number. This position is open until filled.

The MMF requires a satisfactory criminal record check prior to commencement of employment. The MMF will accept existing criminal record checks if dated within 3 months of your start date. Obtaining this document is not a guarantee of employment.

Preference will be given to qualified Métis applicants and they are encouraged to self-identify on their cover letter. The MMF encourages internal applicants to apply for career opportunities within our Government.

MMF Human Resources Department
300-150 Henry Ave
Winnipeg, Manitoba R3B 0J7
Email to: jobs@mmf.mb.ca
Fax to (204) 947-1816

All our job postings can be found at: www.mmf.mb.ca.