



INTERNAL/EXTERNAL JOB POSTING

Advantage Co-op is hiring a Hardware Clerk at our Redvers Home Centre Location.

Job Type:

Full Time/Part Time

Who we are:

Co-op does business differently. As a co-operative, we believe in working together to serve Western Canadians, delivering profits back to our communities and investing in sustainable growth. To learn more about who we are and how you can help bring our brand to life, visit us at www.advantagecoop.crs

What you'll do:

As a Hardware Clerk, you will play a crucial role in the day-to-day operations of the hardware department. This position requires a combination of excellent customer service skills, product knowledge, and the ability to perform various tasks related to the hardware and home improvement sector.

- Provide friendly and knowledgeable assistance to customers seeking guidance on hardware, tools, paint, plumbing, electrical, and other related products.
- Operate the sales till, accurately process transactions, and handle cash and card payments.
- Handle lottery ticket sales, adhering to relevant regulations and policies.
- Promote and upsell products to enhance sales opportunities.
- Mix paint according to customer specifications, ensuring color accuracy and paint selection.
- Fill propane tanks, adhering to safety protocols and regulations.
- Demonstrate knowledge of hardware tools, housewares, automotive, and seasonal products.
- Clean and organize shelves, ensuring products are properly stocked and well-presented.
- Provide assistance to customers in carrying out and loading purchased items into their vehicles.
- Assist in putting up and taking down weekly sales cards and promotional materials.
- Other duties as assigned.

Physical Requirements:

- Ability to lift and carry heavy items.
- Stand for extended periods and move around the store as needed.
- Work in various weather conditions (e.g., outdoor tasks like filling propane tanks).

Who you are:

- Previous retail or customer service experience preferred.
- Knowledge of hardware, tools, and home improvement products.
- Strong communication and interpersonal skills.
- Ability to multitask and thrive in a fast-paced environment.
- Basic computer skills for operating the sales till and accessing product information.

Please send us your resume at bdhruve@advantagecoop.ca by May 10, 2024.