



## MANITOBA MÉTIS FEDERATION

**CUSTODIAN**  
**April 17, 2024**  
**Posting #24-00-002**

The Manitoba Métis Federation (MMF) is the National Government of the Red River Métis - also known as the Manitoba Métis. The Red River Métis are Canada's Negotiating Partners in Confederation and the Founders of the Province of Manitoba.

The MMF seeks to fill **one full-time Custodian** position within our **Operations Department** located in **Winnipeg, MB**. Under the direction of the Building Supervisor, the Custodian performs a variety of cleaning activities for our offices within Winnipeg, and assists the rest of the Operations team as required.

### **Job Duties/Competencies:**

- Ensure facilities are cleaned and maintained on a daily basis;
- Ensure all waste materials are collected and disposed of;
- Maintain the exterior of buildings by sweeping and collecting waste, and clearing debris and snow;
- Operate and maintain cleaning equipment;
- Ensure adequate stock of cleaning supplies is maintained;
- Collaborate with workers and other professionals during renovations.

### **Skills and Qualifications:**

- Grade 12 Diploma or equivalent;
- Previous cleaning experience is an asset;
- Previous experience with cleaning equipment is an asset;
- Ability to prioritize work to ensure efficient daily cleaning procedures;
- Ability to recognize and maintain confidentiality of work materials as appropriate;
- Knowledge of Red River Métis culture, and MMF programs and services is a definite asset; and,
- Ability to travel, valid Manitoba Driver's license with access to a reliable vehicle.

We offer a comprehensive benefits package including; health, dental, vision, pension, and vacation. Access to an on-site fitness facility as well as an in-house restaurant is available.

**Please submit your resume and cover letter, referencing the job posting number by Wednesday, May 1, 2024.**

The MMF requires a satisfactory criminal record check prior to commencement of employment. The MMF will accept existing criminal record checks if dated within 3 months of your start date. Obtaining this document is not a guarantee of employment.

**Preference will be given to qualified Métis applicants and they are encouraged to self-identify on their cover letter. The MMF encourages internal applicants to apply for career opportunities within our Government.**

MMF Human Resources Department  
300-150 Henry Ave  
Winnipeg, Manitoba R3B 0J7  
Email to: [jobs@mmf.mb.ca](mailto:jobs@mmf.mb.ca)  
Fax to (204) 947-1816

All our job postings can be found at: [www.mmf.mb.ca](http://www.mmf.mb.ca).