



# Career Opportunity

Neepawa-Gladstone Co-op is hiring an **ACCOUNTING SUPERVISOR** at their administration office in **NEEPAWA, MANITOBA**

## Who we are:

Co-op does business differently. As a co-operative, we believe in working together to serve Western Canadians, delivering profits back to our communities and investing in sustainable growth. To learn more about who we are and how you can help bring our brand to life, visit us at [www.neepawagladstoneco-op.crs](http://www.neepawagladstoneco-op.crs)

## We are looking for:

Under the guidance of more senior team members, provides support to general accounting activities. This includes assisting in the preparation of journal entries/ledgers, fixed asset and inventory accounting, reconciliation, and/or financial statement consolidation. Support accounting procedures by evaluating and assessing the co-operatives controls, processes, and procedures. Provides supporting analysis for more senior team members on financial review and activities. Works across multiple areas of accounting based on changing business needs. Performs routine work assignments under guidance.

## Requirements:

- Business or Accounting Diploma (Equivalent education or experience may be considered)
- 2+ years of relevant administration or accounting experience an asset
- Attention to detail, time management, project management, exceptional team player.
- Strong verbal and written communication skills
- Proficient software aptitude including MS Office

## Applications will close: May 3<sup>rd</sup>, 2024.

At Co-op, we embrace diversity and inclusion, and we are working to create a workplace that is as diverse as the communities we serve. We support and provide an environment that allows all to bring their whole selves to work.

Apply online at [www.neepawagladstoneco-op.crs](http://www.neepawagladstoneco-op.crs)

contact us at [k.white@neepawagladstonecoop.com](mailto:k.white@neepawagladstonecoop.com) for more information.



Scan for posting.

**We thank all candidates for their interest; however, only those selected to continue in the recruitment process will be contacted.**