

We are hiring!
Chief Executive Officer (CEO)
Full time, Permanent

Knowles Centre, a visionary nonprofit organization dedicated to serving the community, is seeking a dynamic and experienced Chief Executive Officer (CEO). Reporting to the Board of Directors, the CEO will lead our organization in fulfilling its mission to provide impactful programs and services to our clients. This is an opportunity to drive organizational success, empower staff, and make a lasting difference in the lives of individuals and families.

Qualifications:

Education and Experience:

- Master's or Doctorate in a relevant area of study.
- Good standing in the relevant professional association.
- Minimum of five years in progressive leadership roles, preferably in nonprofit, foundation, government, or industry settings.
- In-depth knowledge or the ability to learn about Manitoba's child welfare system, historical inequities, challenges facing Indigenous peoples, and the complex relationship between these systems.
- Proficiency in technology, including electronic communications, virtual meetings, cloud-based file storage, databases, etc.

Competencies:

- Strong business acumen and visionary leadership.
- Experience working with and leading nonprofit boards.
- Familiarity with diverse business functions such as finance, fundraising, marketing, and human resources.
- Proven track record in team leadership, development, and mentoring.
- Excellent communication, public speaking, and interpersonal skills.
- Demonstrated integrity, compassion, and good judgment.

Responsibilities:

Executive Leadership and Organizational Management:

- Provide visionary leadership that supports and guides the organization's mission.
- Present strategic options and plans for organizational impact and gain Board approval as needed.
- Oversee day-to-day operations and ensure long-term success.
- Motivate and mentor internal leaders to grow the organization's impact, programs, and fundraising.
- Foster an organizational culture of collaboration, innovation, and professionalism.

Board Governance:

- Maintain regular communication with the Board and provide leadership and support.
- Act as a liaison between staff and the Board.
- Attend and report at all Board meetings, facilitating consensus-building and decision-making.
- Assist the Board in policy development, interpretation, and implementation.

Financial Management and Administration:

- Prudently manage financial resources within budget guidelines and legal requirements.
- Ensure fiscal integrity and monitor board-approved budgets.
- Oversee contracts and business arrangements.

Responsibility to Clients:

- Create and maintain a culturally respectful environment for Indigenous clients.
- Ensure efficient program performance and employee support.
- Lead internal performance and quality improvement initiatives.

Development and Fundraising:

- Drive development and fundraising efforts in collaboration with the Development Manager.
- Cultivate relationships with individual, foundation, and corporate supporters.
- Strengthen financial stability and sustainability.

External Relations and Communications:

- Represent the organization publicly and serve as chief spokesperson.
- Promote the organization's mission, programs, and partnerships positively.
- Maintain good working relationships with staff, government agencies, and community partners.
- Contribute to marketing and public relations efforts.

Salary: To be negotiated

Schedule: Monday – Friday 8:30 am – 4:30 pm

Tentative Start Date: July 15, 2024

Posting Date: May 16, 2024

All applicants are required to submit their résumé and cover letter, as well as complete an [employment application](#) (available on our website) to:

Sandie Wagner, Human Resources Coordinator

Email: swagner1@knowlescentre.org

by: 4 pm, May 30, 2024.

Knowles Centre is committed to diversity and inclusivity in the workplace. We are a friendly organization that welcomes applications from all individuals who share our values of maintaining a respectful environment for all.

We thank all who apply; however only those applicants selected for an interview will be contacted.

Knowles Centre acknowledges that we are gathered on Treaty 1 territory, the traditional territory of Anishinaabe, Cree, Oji-Cree, Dakota, and Dene People, and the homeland of the Métis Nation. With the spirit of reconciliation and decolonization, we seek to understand our place in history, and build alliances with Indigenous communities through education and collaboration. The Truth and Reconciliation Commission (TRC) 94 calls to action is a highly valued and integrated part of our culture and work.