



MANITOBA MÉTIS FEDERATION

COMMUNITY NAVIGATOR

May 28, 2024

Posting #24-12-006

The Manitoba Métis Federation (MMF) is the National Government of the Red River Métis - also known as the Manitoba Métis. The Red River Métis are Canada's Negotiating Partners in Confederation and the Founders of the Province of Manitoba.

The MMF seeks to fill **full-time six-month term Community Navigator** position within our **Health & Wellness Department** located within our MMF Interlake Regional Office in **St. Laurent, MB**. The Community Navigator provides support, advocacy, and community navigation for Métis Citizens in need.

Job Duties/Competencies:

- Identify social, medical, economic, recreational and educational services in the community that will meet clients' needs;
- Recognize potential crisis and emergency situations and accurately develop strategies to deal with such situations;
- Provide input to other professionals with regard to the development of client program plans;
- Maintain liaison with other agencies, professionals, government officials and the community;
- Assist Métis Citizens in identifying barriers to accessing resources and support them in overcoming these;
- Assist in preparing various project budgets;
- Provide input to management with regard to the development of the program and participates in program evaluations;
- Encourage and facilitate the participation of individuals in the program.

Skills and Qualifications:

- Undergraduate/Graduate Degree Social or Health Science, Social Work, Social Service, or relevant field, and/or equivalent experience and training may be considered;
- Experience in community outreach work, community support, advocacy and community navigation, etc.;
- Experience in program development and facilitation, reporting, and case management;
- Strong organizational, interpersonal and time management skills;
- Proficient in Microsoft Office: Word, Excel, Outlook, and PowerPoint;
- Experience working for a not-for-profit organization and Indigenous community is an asset;
- Knowledge of Métis culture, MMF programs and services is a definite asset; and,
- Ability to travel, valid Manitoba Driver's license with access to a reliable vehicle.

Please submit your resume and cover letter, referencing the job posting number by Tuesday, June 11, 2024.

The MMF requires a satisfactory criminal record check prior to commencement of employment. The MMF will accept existing criminal record checks if dated within 3 months of your start date. Obtaining this document is not a guarantee of employment.

Preference will be given to qualified Métis applicants and they are encouraged to self-identify on their cover letter. The MMF encourages internal applicants to apply for career opportunities within our Government.

MMF Human Resources Department
300-150 Henry Ave
Winnipeg, Manitoba R3B 0J7
Email to: jobs@mmf.mb.ca
Fax to (204) 947-1816

All our job postings can be found at: www.mmf.mb.ca.