



## MANITOBA MÉTIS FEDERATION

### RESEARCH ASSOCIATE

June 7, 2024

Posting #24-12-007

The Manitoba Métis Federation (MMF) is the National Government of the Red River Métis - also known as the Manitoba Métis. The Red River Métis are Canada's Negotiating Partners in Confederation and the Founders of the Province of Manitoba.

The MMF seeks to fill **one full-time Research Associate** position within our **Health and Wellness Department** located at 200 Main Street in **Winnipeg, MB**. The Research Associate will be required to administer the conduct research, analysis, and a document a review of topics related to health Manitoba.

#### **Job Duties/Competencies:**

- Conduct literature reviews and environmental scans of health data tools, resources, programs, policies, and services regionally and provincially;
- Collect, compile and analyze research data;
- Organize information on programs, policies, and resources for education;
- Develop and disseminate Metis-specific tools and resources for education;
- Part-take in building policies, strategies, and frameworks based on the research outcomes for Metis citizens in Manitoba;
- Develop online surveys to monitor and assess Metis citizens' experience with the health care system;
- Attend seminars and other meetings as they relate to the project(s);

#### **Skills and Qualifications:**

- Graduate Degree in Health or Social Science, Social Services mandatory, or relevant field, and/or equivalent experience and training may be considered; PhD is an asset;
- Training on multiple research software. SPSS is essential;
- Experience with quantitative/qualitative data, large health related data sets, surveys and community-based research methods;
- Experience in project management;
- Experience in report writing and proposal development;
- Strong, communication, organizational, interpersonal and time management skills;
- Experience working with boards and/or committees is preferred;
- Experience working for a not-for-profit organization and Indigenous community is an asset;
- Knowledge of Métis culture, MMF programs and services is a definite asset; and,
- Ability to travel, valid Manitoba Driver's license with access to a reliable vehicle.

We offer a comprehensive benefits package including; health, dental, vision, pension, and vacation.

**Please submit your resume and cover letter, referencing the job posting number by Sunday, June 23, 2024.**

The MMF requires a satisfactory criminal record check prior to commencement of employment. The MMF will accept existing criminal record checks if dated within 3 months of your start date. Obtaining this document is not a guarantee of employment.

**Preference will be given to qualified Métis applicants and they are encouraged to self-identify on their cover letter. The MMF encourages internal applicants to apply for career opportunities within our Government.**

MMF Human Resources Department  
300-150 Henry Ave  
Winnipeg, Manitoba R3B 0J7  
Email to: [jobs@mmf.mb.ca](mailto:jobs@mmf.mb.ca)  
Fax to (204) 947-1816

All our job postings can be found at: [www.mmf.mb.ca](http://www.mmf.mb.ca).