

# West Region Child and Family Services Inc.

invites applications for the position of

## JANITOR / MAINTENANCE PERSON

### PART-TIME POSITION

### TOOTINAOWAZIIBEENG TREATY RESERVE



Reporting to the Community Based Team Supervisor, the Part-time Janitor/Maintenance Person will be responsible for providing janitorial services to the WRCFS office located at Tootinaowaziibeeng.

#### Main Duties will include:

- dust furniture in all offices including office equipment
- vacuum carpeting, area rugs and upholstered furniture
- empty trash cans and other waste containers in all offices
- clean kitchen area including dishes, appliances, and trash
- sweep, mop, wash, wax and polish all floors
- clean and disinfect washrooms and fixtures
- wash windows, interior walls, and ceilings
- clear snow and ice from walkways
- perform routine maintenance jobs and repairs
- other duties as assigned

#### Qualifications:

- previous experience as a janitor or industrial cleaner is required
- knowledge of appropriate tools and equipment used in cleaning services and their maintenance
- demonstrated ability to work independently
- must be bondable

The successful applicant must provide WRCFS with a current Criminal Record check that includes a Vulnerable Sector Search, Child Abuse Registry check, Prior Contact check & Drivers' Abstract prior to commencement of employment. Travel is required. A valid driver's license and access to means of reliable transportation for work is a condition of employment.

**Public Health Guidelines will apply.**

**Salary:** Commensurate with experience and training and based on the provincial pay scale.

Please submit resume and cover letter by FAX: (204) 622-5248 or email [jobs@wr-cfs.org](mailto:jobs@wr-cfs.org) addressing;

Carla Vandenbrink, B.Sc., BSW, RSW, Community Based Team Supervisor, WRCFS Inc., P.O. Box 280,  
Erickson, MB, R0J 0P0

**DEADLINE FOR APPLICATIONS: Friday June 28<sup>th</sup>, 2024**

*We thank all who apply, however, only those selected for an interview will be contacted.*

Scan our QR Code for additional information and our current employment opportunities

