PART-TIME CUSTOMER SERVICE REP

We're currently looking for Customer Service Representative to join our team. This part-time position requires 15 to 20 hours per week and pays \$25.00/hr approximately \$500 weekly. The ideal candidate should be computer literate, have great communication skills, and be able to work independently.

This is administrative support that includes tasks such as answering phone calls, scheduling appointments, managing emails, organizing documents, and assisting with basic office operations. It's a great opportunity to develop organizational and communication skills while working in a professional environment.

The closing date for applications is 25th of July.

Interested applicants submit resume: vinitakumari@engineer.com