



MANITOBA MÉTIS FEDERATION

CHILD CARE ASSISTANT/KITCHEN STAFF

July 8, 2024

Posting #24-14-006

The Manitoba Métis Federation (MMF) is the National Government of the Red River Métis - also known as the Manitoba Métis. The Red River Métis are Canada's Negotiating Partners in Confederation and the Founders of the Province of Manitoba.

The MMF seeks to fill **one full-time Child Care Assistant/Kitchen Staff** positions within **Louis Riel Childcare Centre** located at 561 St Jean Baptiste St. in **Winnipeg, MB**. The Childcare Assistant/Kitchen staff will provide healthy and child-friendly meals and snacks that adequately match the appetites and needs of all children following the Centre's Approved Menu.

Job Duties/Competencies:

- Prepare required ingredients for the day;
- Monitor the time needed for each dish to cook and remove cooked dishes;
- Oversee food levels and restocking of items as required;
- Deliver meals as per the designated schedule;
- Responsible for receiving incoming food orders and rotating stock;
- Serving food at mealtimes as required;
- Establish and maintain a safe and healthy learning environment;
- Provide a safe environment and ensure indoor and outdoor areas are free of dangerous conditions and materials;
- Respond to incidents and handle emergencies appropriately if they occur;

Skills and Qualifications:

- Recognized 40-hour course;
- Minimum of one years' experience as a Child Care Assistant or relevant role with demonstrated ability to deliver programs and services;
- Excellent oral and written communication skills;
- Valid Food Handlers Certificate;
- Dependable, reliable, and punctual;
- Valid 1st Aid/CPR Certification;
- Circle of Security Certificate an asset;
- Clear Vulnerable Sector Check, Criminal Record Check, and Child Abuse Registry Check;
- Knowledge of Métis culture, heritage, and language an asset; and,
- Ability to travel, valid Manitoba Driver's license with access to a reliable vehicle.

We offer a comprehensive benefits package including; health, dental, vision, pension, and vacation.

Please submit your resume and cover letter, referencing the job posting number. This posting is open until filled.

The MMF requires a satisfactory criminal record check prior to commencement of employment. The MMF will accept existing criminal record checks if dated within 3 months of your start date. Obtaining this document is not a guarantee of employment.

Preference will be given to qualified Métis applicants and they are encouraged to self-identify on their cover letter. The MMF encourages internal applicants to apply for career opportunities within our Government.

MMF Human Resources Department
300-150 Henry Ave
Winnipeg, Manitoba R3B 0J7
Email to: jobs@mmf.mb.ca
Fax to (204) 947-1816

All our job postings can be found at: www.mmf.mb.ca.