



**WEST-CAN HR**  
CELEBRATING 25 YEARS

## **GENERAL MANAGER – BRANDON CHAMBER OF COMMERCE**

We are seeking an enthusiastic leader with strong community advocacy and relationship development skills! Reporting to the Board of Directors, the General Manager is the public face of the organization and is responsible for all aspects of the day-to-day operations of the Brandon Chamber of Commerce. The successful candidate will have the opportunity to be heavily involved in our community, making an impact for local business and advocating on behalf of our community, creating connections, and representing the Chamber at various events and forums. The ideal candidate will be passionate about driving economic growth, supporting local businesses, and enhancing the overall business climate in Brandon.

### **ROLE SUMMARY:**

A proactive, strategic thinker, the General Manager (GM) is the chief executive and administrative officer of the organization. Responsible for all aspects of people management, the GM provides leadership to the staff team, empowers the Board of Directors and volunteers, while engaging with members, community agencies and all levels of government.

With a deep understanding of policy, the GM is able to identify real-time issues and create meaningful opportunities for dialogue and the development of a policy framework. The GM values relationships and builds connections based on trust, professionalism and mutual respect. With a strong financial acumen, this role manages the income and expenditures of the organization, working to diversify revenue and search for non-membership dues as part of the revenue portfolio.

A proven planner, the GM is able to maintain short and long-term plans, measure risk and ensure that adjustments are made to suit the ever-changing organizational and business landscape in Brandon.

### **THE QUALIFICATIONS YOU NEED:**

- Post-secondary Certificate or Diploma in Business Administration or a related field.
- Minimum of three years of leadership and management experience, including operations, finance, and event management.
- Proven track record of community involvement with a demonstrated drive to make a positive impact.
- Experience in community relations and advocacy is preferred.
- Strong communication skills, including public speaking, with the ability to articulate the Chamber's mission and goals effectively.
- Knowledge and understanding of policies and regulations affecting businesses at local, provincial, and federal levels.
- Growth-focused mindset with experience in strategic and business planning.



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- Excellent written and verbal communication skills.
- Experience in non-profit management or reporting to a Board of Directors is considered an asset.

**ADDITIONAL INFO:**

- Competitive wage scale offered with regular performance reviews and performance bonus
- Strong established team and culture with engaging events and networking opportunities
- The opportunity to be a part of the Brandon community, make an impact and establish relationships within
- Extended health benefits
- Professional development opportunities
- An inclusive workplace with a focus on work-life balance

**THE BRANDON CHAMBER OF COMMERCE**

The Chamber of Commerce in Brandon has been the unified voice for local businesses since it was established in 1883. Representing a diverse array of over 600 business types, sectors, and sizes through more than 800 delegates, the Chamber is the voice that can effectively speak louder than one business alone.

By leveraging its collective strength, the Chamber ensures that the business community's interests are heard and addressed on pertinent issues of the day. The Chamber serves as a vital organization that supports, advocates for, and enhances the local business environment, fostering growth and prosperity within the community.

**APPLY TODAY!**

To apply for this opportunity, please send your cover letter and resume, in confidence, to Camilla Timmer at [Camilla@westcanhr.com](mailto:Camilla@westcanhr.com). For more information about this position, or for a detailed job description, call our office at 204-727-0008.

Only the applicants who are selected for further consideration will be contacted. We thank all jobseekers for their interest and potential application.