

# WE'RE HIRING: I.T. SPECIALIST



## **MAKOOSE C. GAMIK INC.**

We are a Child and Family Services Agency that is dedicated to providing caring and supportive services for Long Plain First Nation members. We have offices located in Brandon, Winnipeg, Portage and in Long Plain First Nation.

## **POSITION SUMMARY**

We are looking for an I.T. Specialist to be responsible and accountable to oversee, coordinate, and manage the information systems, data, and infrastructure both on and offsite. The I.T. Specialist will supervise the implementation and maintenance of all technology and computing applications, as well as implement any new technology updates. The I.T. Specialist will manage a team of I.T. employees and oversee their performance. This individual will report to the Executive Director.

## **QUALIFICATIONS**

- Post-Secondary or equivalent diploma/undergraduate degree in Computer Science/Information Technology discipline or related field or a combination of experience and/or education may be considered;
- Project Management and customer service experience;
- Relevant I.T. experience working in a Child and Family Services background an asset;
- Proficient in an array of computer software;
- Knowledge of I.T. best practices and security, privacy, and confidentiality standards;
- In-depth knowledge of I.T. infrastructure, networking, cybersecurity, and cloud technologies;
- Hold and maintain a valid Class 5 driver's license, access to a reliable vehicle and willing to travel;
- Applicants must include with their application a photocopy of their driver's license and a recent driver's abstract. The fee for obtaining the driver's abstract is borne by the applicant;
- Successful completion of a current Criminal Record Check with the Vulnerable Sector Section Query, Prior Contact Check, & Child Abuse Registry Check, or proof of submission of all required checks to be submitted with your application.

## **Please submit your cover letter & resume to:**

Makoose C. Gamik Inc.  
Head Office Mailing Address  
Box 337, Portage La Prairie, MB R1N 3B7  
E-mail: [hr@makoosecgi.org](mailto:hr@makoosecgi.org)

**COMPETITION NUMBER:** 2024-16

**Close Date:** July 31, 2024, by 4:00 p.m.

