



WAASEGIIZHIG
NANAANDAWE'IYEWIGAMIG

**EMPLOYMENT
OPPORTUNITY**
Full-time position

Help Desk Technician

We provide primary health care through a range of options including prevention, assessment, diagnosis, and treatment. Our interprofessional teams include health professionals, educators and support workers representing both traditional Indigenous and contemporary models of care and using wholistic health and community development concepts.

The position facilitates the maintenance and security of user applications and computer systems for the organization. It also ensures service, systems and processes are functioning to support the integrity of all information gathered and compliance with all relevant legal and regulatory requirements.

NOTE: Indigenous traditional practices involve cultural ceremonies and burning sacred medicines including tobacco, sweetgrass, sage and cedar within the work setting.

QUALIFICATIONS:

- diploma in computer administration, information technology or related field preferred;
- 2+ years of experience in technical support or helpdesk roles;
- strong knowledge of Windows, Microsoft Office Suite, and remote desktop software;
- experience with Microsoft Windows Server and Azure Active Directory;
- experience with iOS and mobile device management;
- ability to work independently and as part of a team.;
- excellent interpersonal and problem-solving skills; demonstrated ability to communicate effectively;
- deep understanding and experience of Indigenous culture, values, and perspectives and relevance in a workplace; ability to speak and understand Anishinaabemowin a definite asset;
- experience working in an Indigenous organization; understanding and/or willingness to learn of Indigenous culture and values;
- proof of immunization in compliance with policy requirements is mandatory;
- valid drivers' license, own vehicle and willingness and ability to travel required;
- criminal records check and current drivers' abstract required;
- commitment to ongoing training and professional development relevant to job requirements; and
- positive attitude and capacity to act as a healthy lifestyle role model.

APPLICATION DEADLINE: October 11th, 2024

Please send resume with covering letter and three references, to:

Help Desk Technician Position

Email: HRteam@wnhac.org

Website: WNHAC.org

Fax: (807) 467-8341

Phone: (888) MYWNHAC

We thank all applicants for their interest in this position; however, please note only those selected for an interview will be contacted. As an Indigenous employer we encourage First Nations, Inuit, and Metis applicants to apply.