



# JOIN OUR TEAM!

## **Coordinator, After School Program (ASP) for Youth with Additional Support Needs Full Time**

### **Building Blocks on Balmoral, 51 Balmoral Street**

At the Y we provide supportive, inclusive and welcoming environments where individuals are free to express themselves and participate in social activities. As the coordinator of the program, you will be responsible for the development and delivery of the After School Program for Youth with Additional Support Needs (ages 13 to 21). The Coordinator regularly monitors and assesses programming to ensure it follows developmentally appropriate practices.

#### **Are you the right fit?**

- Able to manage multiple programs and supervise, lead and support a staff team
- Able to recruit, train and coach supervisors and staff
- Able to develop and manage budgets, as well as work with outside funders
- Experience in programming for youth with additional support needs
- Able to develop and maintain partnerships with school divisions and administration
- Proven ability to build rapport with youth with additional support needs and their families

#### **What else do you need?**

- 3 years' experience in a similar role
- Post-secondary education in a related discipline
- NVC1 or WEVAS recommended
- Strong communication, interpersonal, organizational and time management skills
- Emergency First Aid and CPR C certification
- Valid driver's license and access to a vehicle
- Ability to work a variety of shifts at various locations
- Clear Police Record Check with Vulnerable Sector Search and Child and Adult Abuse Registry Check

#### **Why work at the Y?**

- Great people and great work environment!
- Many opportunities for growth and advancement!
- We pay most of your benefit premiums
- Complimentary individual Y membership
- 5% employer-matching pension plan

**Submit your cover letter and resume by December 11, 2020 to: Susan Emerson, Vice President Operations-Community Programs at [susan.emerson@ymanitoba.ca](mailto:susan.emerson@ymanitoba.ca)**

*The YMCA-YWCA of Winnipeg is committed to providing a safe environment for children and vulnerable individuals. All applicants will be thoroughly screened through a review process including Police Record Checks with Vulnerable Sector Search and Child Abuse Registry Checks. We thank you for your interest; however, only candidates selected for an interview will be contacted.*

*Alternate formats available upon request*

