

Solid Waste Services Chargehand – Level 4

Public Works – Solid Waste Services

Competition # 31

Please apply with a cover letter and resume online at: <http://jobbank.brandon.ca>

Position Conditions: This is a full-time, permanent position of 40 hours per week. This position will be offered in accordance with conditions identified in the Collective Agreement between the City of Brandon and CUPE Local 69.

Rate of Pay: \$32.29 - \$41.89 per hour - 2023 rates.

Closing Date: December 16, 2024

This competition will include testing and an interview.

PURPOSE OF POSITION

To participate as part of a team, coordinate and direct the activities of the Solid Waste Services section including, but not limited to supervising, co-coordinating and scheduling the activities of workers who operate landfill equipment, MRF equipment, sort line, and collection equipment providing service on a daily basis for the City of Brandon.

TYPICAL DUTIES AND RESPONSIBILITIES

- Directs and supervises the day to day operations of the Landfill, ensuring compliance of Landfill license regulations are maintained at all times, including diversion programs;
- Directs and supervises the day to day operations of the MRF, including efficient operations of processing, baling and shipping of materials and ensuring ongoing maintenance of associated equipment;
- Directs and supervises the day to day operations of the collection vehicles in retrieval of recyclables/refuse/organic collection ensuring high level of service efficiency, for both residential curbside collection and at City depot locations;
- Directs and supervises the composting program at the facility, including the coordination and oversight of annual processing of a certified final product;
- Identifies opportunities to improve efficiencies within the section;
- Influences and inspires others to achieve individual and Section goals and objectives;
- Builds and maintains positive and healthy relationships within the Corporation;
- Liaises with other Division employees on issues to ensure continued operations;
- Demonstrates a commitment to the organization by actively participating in committees, programs, and organizational initiatives;
- Performs all duties using safe work practices and ensuring safe work conditions as required by the Workplace Safety and Health Act and City of Brandon safety regulations are met and maintained;
- Receives and responds to public enquiries and complaints to provide exceptional customer service promptly and courteously, as required;

- Promotes and guides others to understand delivery of effective services and achievement of the Sections goals and objectives;
- Promotes harmonious employee relations while guiding employees;
- Maintains necessary journals or documents as required by the Section;
- Maintains computerized records of programs and related areas at Landfill;
- Operates a variety of equipment and machinery in a safe and effective manner;
- Delivers training in areas of one's related experience;
- Ability to work varying shifts, overtime, & callouts;
- Ensures tools and equipment are properly maintained by staff as per City process;
- Guides and monitors the day to day operations of the Section, ensuring service efficiency and quality;
- Coordinates and communicates with the Solid Waste Service Specialist to ensure the effective and efficient operations of the section on a daily basis;
- Liaises with the Director of Public Works and Manager of Solid Waste to manage workflow;
- Coordinates scheduling of staff with Solid Waste Service Specialist to ensure adequate resources are available to operate section;
- Supervise all duties required of equipment operators within the Solid Waste Services section Liaises with service users and providers and delivers exceptional customer service;
- Carries out the action plans associated with the Section's goals.

NOTE: This description is not intended to limit the assignment of work or be construed as a complete list of the many duties to be performed by the incumbent.

MANDATORY QUALIFICATIONS & EXPERIENCE

- Grade 12, G.E.D., C.A.E.C, or Mature High School Diploma;
- Hold and maintain a valid and subsisting Class 3 with Air Manitoba's Driver's License;
- Required to obtain and maintain Manager of Landfill Operations (MOLO) Certification within one (1) year;
- Required to obtain and maintain Compost Operator certification within 18 months;
- Must have completed Workplace Hazardous Materials Information System (WHMIS) course or obtain within 60 days of appointment;
- Must obtain and hold a Fork Lift Operator's ticket within six (6) months of appointment;
- Required to obtain all other certifications required by provincial regulations.

PREFERRED QUALIFICATIONS & EXPERIENCE

- Experience working in the Solid Waste Services field or related work;
- Experience working with collective agreements or corporate policies is an asset;
- Experience and knowledge of equipment similar to that found in the Solid Waste Services section;
- Previous work experience including planning, scheduling and budgeting;
- Supervisory or previous leadership experience considered an asset.

WORK CONDITIONS

The Chargehand works independently and as part of the team providing support to a variety of people.

- Work in a shared and consultative manner with other employees (daily);
- Self-motivated and quality driven to perform independent projects and facilitate team goals (daily);
- Necessary to work in all types of weather conditions (daily);
- Works in areas of confined space, heights, unpleasant noise levels, dusty environments, large insect areas, and adverse odours (daily);
- Must be available to work varying shifts, overtime and call outs (frequently or seasonally);
- Wide variety of tasks requiring ability to manage multiple projects and make independent decisions (daily);
- Responsible to the Manager of Solid Waste, or designate.

Please contact HR@brandon.ca for a complete job description

The City of Brandon is committed to an inclusive, barrier free environment and will accommodate the needs of applicants under the Accessibility for Manitobans Act (AMA) throughout all stages of the recruitment and selection process. We thank all applicants for their interest; only those advancing in the competition will be contacted. If contacted to participate in the process, please advise if you require an accommodation. If you are interested in finding out more about the City of Brandon job opportunities as soon as they are posted, please follow us on Facebook or X!