

Competition #: 01-25 1330  
Bargaining Unit: Manitoba Government and General Employees' Union (MGEU)  
Department/Location: Rural Services/PRO  
Reports To: Program Manager, Rural Services & Adult Vocational Rehabilitation  
Classification: Group 7  
Category: Full time, 18-month Term

### We are

Manitoba Possible. We believe an inclusive and accessible society is possible. That is why we work together to eliminate barriers to full and equal participation. Manitoba Possible provides programs and services throughout the province. The way we do that is by working collaboratively, diversifying in every way possible, and innovating at every level.

### You are

A **Rehabilitation Counselor**. You will provide individual and family-centered services to adults, and children and their families. The Rehabilitation Counselor works in the Parkland Region based out of Dauphin, Manitoba, under the direction of the Program Manager. Service focuses on identifying needs, setting goals, and brokering resources that empower consumers to achieve their goals.

This position will start on March 2025.

### Your Role

- Delivery of support and case management services to Manitoba Possible consumers, to facilitate the full participation and equality of persons with disabilities, adhering to Manitoba Possible's established practice and written protocols. Case management includes:
  - intake process
  - needs assessment and goal setting
  - service plan development, review, and documentation
  - referrals, information dissemination and advocacy
  - counseling
- Delivery of Provincial Children's disAbility Service (CdS) and Employability Assistance for People with Disabilities (EAPD) programs to consumers who meet eligibility criteria following program policy and procedure manuals and in keeping with Manitoba Possible values and mission.
- Development of community awareness of disability issues and receptivity to the full participation and equality of persons with disabilities and promotion of the role of Manitoba Possible through networking and educational activities. Examples include:
  - Participate on committees
  - Organize ASL immersion, disability awareness, or other educational programs
  - Consult with organizations regarding inclusion or accommodations
  - Contribute observations regarding service gaps and community needs
- Establish and maintain collaborative relationships with the consumer, the consumers' support network and/or significant others to maximize the consumer's participation in the assessment of needs and the development of plans.
- Maintain collaborative relationships with community resources, handle inquiries about agency services, ensure that Manitoba Possible services and programs are known, and obtain feedback from the community on Manitoba Possible services.

- Be familiar with and perform as necessary, administrative, statistical, and accounting procedures to ensure the smooth ongoing operation of the office.
- Carry out and maintain all requirements inherent in the Manitoba Possible case management system, CdS policies, EAPD policies and regional procedures.
- Participate in relevant team meetings, special projects, committees, and in-service training related to the responsibilities inherent in the job.
- Participate in the hiring and supervision of staff and students.
- Maintain professional integrity including acting in a professional manner, representing Manitoba Possible interests in daily activities, self-initiative in problem solving and exercising sound judgment, working within deadlines and upgrading skills in accordance with changing methods.

### **What You Know**

- The Rehabilitation Counselor will possess a Bachelor of Social Work Degree, or relevant post-secondary education with three years of related experience.
- Experience managing a caseload, and knowledge of services available to children and adults with disabilities.
- Valid driver's license and access to a vehicle and must be willing to travel within the region.
- Demonstrated ability to use various computer applications including Microsoft Word, Excel, etc.
- Knowledge of ASL an asset.
- Proficiency in French an asset.

### **How to Apply**

- Apply at <https://www.manitobapossible.ca/careers>
- Closing date is Tuesday, 28 January 2025.
- We encourage candidates with disabilities and lived experience to apply as well as candidates from diverse backgrounds.
- Accommodations will be provided upon request throughout the selection process.
- This document is available in other formats upon request. Contact Human Resources at 204-975-3023 or [humanresources@manitobapossible.ca](mailto:humanresources@manitobapossible.ca) if you have a request.
- This position requires a current satisfactory Criminal Records Check (including Vulnerable Sector Search), Child Abuse Registry Check and Adult Abuse Registry Check as conditions of employment.
- We appreciate all who apply, however only applicants selected for an interview will be contacted.