



MANITOBA MÉTIS FEDERATION

CLIMATE SPECIALIST

February 24, 2025

Posting #24-07-007

The Manitoba Métis Federation (MMF) is the democratically elected National Government of the Red River Métis, also known as the Manitoba Métis. The Red River Métis are a distinct Indigenous Nation and People, and Canada's Negotiating Partners in Confederation and the Founders of the Province of Manitoba.

The MMF seeks to fill **one full-time Climate Specialist** position within our **Energy, Infrastructure and Resource Management Department** located at 200 Main Street in **Winnipeg, MB**. The Climate Specialist oversees the assessment, implementation, management, and monitoring of projects.

Job Duties/Competencies:

- Prepare reports, briefings, and letters, for review by the Director;
- Research and review all relevant documents, policy, legislation, etc.;
- Research and develop surveys and interview questions on climate concerns;
- Identify survey needs and specific requirements;
- Collect, organize, and analyze information collected and prepare a final report on findings;
- Develop and oversee approved projects;
- Build relationships and communicate with Red River Métis Citizens and Harvesters to expand Community-Based Monitoring Programs;
- Coordinate work associated with the facilitation of meetings, community workshops, teleconferences, etc.

Skills and Qualifications:

- High School Diplomas or equivalency;
- Degree in Environmental Studies, Natural Resources, Geography, Natural Sciences, Indigenous Studies, and Project Management is considered an asset;
- Experience working in an office, preferably with a non-profit Indigenous organization;
- Experience in community outreach and event organization activities;
- Experience in data research, analysis, and presentation, including report writing;
- Knowledge of historical and current Environmental and Indigenous issues;
- Proficient in Microsoft Office; Excel, Outlook, PowerPoint and Word;
- Strong organizational, interpersonal and time management skills;
- Knowledge of Red River Métis culture, and MMF programs and services is a definite asset; and,
- Ability to travel, valid Manitoba Driver's license with access to a reliable vehicle.

We offer a comprehensive benefits package including; health, dental, vision, pension, and vacation.

Please submit your resume and cover letter, referencing the job posting number by Monday, March 10, 2025.

The MMF requires a satisfactory criminal record check prior to commencement of employment. The MMF will accept existing criminal record checks if dated within 3 months of your start date. Obtaining this document is not a guarantee of employment.

Preference will be given to qualified Red River Métis applicants and they are encouraged to self-identify on their cover letter. The MMF encourages internal applicants to apply for career opportunities within our Government.

MMF Human Resources Department
300-150 Henry Ave
Winnipeg, Manitoba R3B 0J7
Email to: jobs@mmf.mb.ca
Fax to (204) 947-1816

All our job postings can be found at: www.mmf.mb.ca.