



## **SUMMER EMPLOYMENT OPPORTUNITY**

### **GIS Technician Support**

#### **Job Description**

The successful candidate will help improve productivity and efficiency by supporting all departments via Geographical Information System technology products. This position is also responsible for providing information to council members, staff, ratepayers and businesses.

#### **General Duties**

- Support the Administrative, Transportation and Utility departments by creating various databases for the purpose of asset management, spatial analysis and delivery of final map products & solutions
- Data collection with survey equipment for database updates
- Perform 3D aerial surveys of aggregate stockpiles and other municipal infrastructure with RPAS technology
- Creation of maps, graphs, spreadsheets, and other information items for project stakeholders
- Handle incoming locate requests for R.M. owned underground infrastructure
- Perform road construction surveys and surface water management elevation surveys

#### **Job Requirements**

- Proficiency with ESRI ArcPro, ESRI Geodatabases & Microsoft Office Productivity tools
- Working knowledge of the principles and practices of GIS, spatial analysis and cartography
- Strong written and verbal communication skills
- Excellent logical and analytical thinking. Ability to identify problems and create solutions.
- Organizational skills & the ability to work alone are a must
- Strong sense of self-motivation & attention to detail
- Must possess valid Class 5 driver's license
- Would be considered an asset if the applicant is currently enrolled in a university degree in GIS, Environment, Geography or Computer Science program, or a two-year diploma in GIS or Land and Water Management

Interested candidates should submit a resume by:

E-mail: [info@wallace-woodworth.com](mailto:info@wallace-woodworth.com)

Mail/Drop-off: R.M. of Wallace-Woodworth Municipal Office  
154023 PR 257 Box 2200 (Corner of 83 Hwy & PR 257) Virden, MB R0M 2C0

Any questions regarding this employment opportunity,  
please call Brianna Hughes at (204) 748-1239.

Applications will be accepted until the position is filled.

We appreciate your interest in this position.

However, only those applicants chosen for an interview will be contacted.