



## MANITOBA MÉTIS FEDERATION

### CHILD CARE ASSISTANT

March 26, 2025

Posting #24-14-030

The Manitoba Métis Federation (MMF) is the democratically elected National Government of the Red River Métis, also known as the Manitoba Métis. The Red River Métis are a distinct Indigenous Nation and People, and Canada's Negotiating Partners in Confederation and the Founders of the Province of Manitoba.

The MMF seeks to fill **multiple casual/substitute Child Care Assistant** positions within our **Louis Riel Childcare Centre** located at 561 St Jean Baptiste St. in **Winnipeg, MB**. The Early Learning and Child Care Department is looking for an energetic, flexible, and reliable individual passionate about childcare and early learning. The Child Care Assistant's primary responsibility is the care and education of children, as well as assisting in delivering Métis-specific programming and curriculum.

#### **Job Duties/Competencies:**

- Maintain a learning environment that is positive, relaxed, pleasant, nurturing, and supports Métis specific curriculum;
- Establish and maintain a safe and healthy learning environment;
- Develop opportunities for children to become stewards of the local environment;
- Support children's attempts to resolve their problems and differences with others;
- Encourage children to express their feelings and assert their rights in socially acceptable ways;
- Respond to incidents and handle emergencies appropriately if they occur;
- Maintain program equipment and assist in light housekeeping and cooking duties;
- Attend monthly staff meetings to discuss the progress and challenges of children and centre and other discussions as necessary.

#### **Skills and Qualifications:**

- Recognized 40-hour course;
- Minimum of one years' experience as a Child Care Assistant or relevant role with demonstrated ability to deliver programs and services;
- Excellent oral and written communication skills;
- Effective listening skills;
- Dependable, reliable, and punctual;
- Valid 1st Aid/CPR Certification;
- Circle of Security Certificate an asset;
- Clear Vulnerable Sector Check, Criminal Record Check, and Child Abuse Registry Check;
- Knowledge of Red River Métis culture, heritage, and language an asset; and,
- Ability to travel, valid Manitoba Driver's license with access to a reliable vehicle.

**Please submit your resume and cover letter, referencing the job posting number. This posting is open until filled.**

The MMF requires a satisfactory criminal record check prior to commencement of employment. The MMF will accept existing criminal record checks if dated within 3 months of your start date. Obtaining this document is not a guarantee of employment.

**Preference will be given to qualified Red River Métis applicants and they are encouraged to self-identify on their cover letter. The MMF encourages internal applicants to apply for career opportunities within our Government.**

MMF Human Resources Department  
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Winnipeg, Manitoba R3B 0J7  
Email to: [jobs@mmf.mb.ca](mailto:jobs@mmf.mb.ca)  
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All our job postings can be found at: [www.mmf.mb.ca](http://www.mmf.mb.ca).