



**Livingstone Outdoor** operates as a full-service retail store offering equipment and supplies to fulfill any outdoor project needs. As an affiliate of Livingstone Landscaping Ltd., we pride ourselves in our exceptional customer service and outstanding team of employees. We offer a rewarding, friendly environment with great health benefits and competitive wages.

**Job Title:** Yard Attendant/Operator

**Position Type:** Full Time or Part Time

**Reports to:** Store Manager or Greenhouse Manager

**Purpose:** The Yard Attendant/Operator will efficiently manage the flow of supplies, materials and equipment in and out of Livingstone Outdoor premises. This includes helping customers, receiving, delivering, and housing materials and equipment safely and efficiently. You will be required to work outdoors in all weather conditions, operate yard equipment, organize yard site and handle heavy loads while ensuring a positive customer experience.

**Duties and Responsibilities:**

- Provide exceptional customer service and assistance to anyone entering and leaving the yard site
- Load and unload customers who purchase or rent equipment and/or materials
- Receive and unload deliveries of sod, bricks, plants, and all other materials to the yard site
- Deliver equipment, product and/or material to customers as needed/when requested
- Assist customers with handling heavy loads/lifting heavy materials, products and/or equipment
- Maintain an organized and clean yard site at all times
- Operate equipment within yard safely to ensure no damage to customer or workplace property
- Perform equipment pre/post trip inspections, Yard Hazard Assessments and other safety documentation as required
- Respond to two-way radio calls immediately to assist customers
- Assist Supply & Inventory Manager as assigned
- Other duties as assigned

**Qualification & Experience Requirements:**

- Grade 12 or equivalent
- Possess, at minimum, valid class 5 driver's license
- Minimum 1 year experience operating equipment (Skid Steer, Loader, etc.) required
- Ability to demonstrate safe operations of all equipment required
- Experience working in a brick/supply yard setting or similar role; a considerable asset
- Experience loading/unloading vehicles with equipment
- Experience loading and securing equipment and supplies on trailers for delivery
- Possess basic knowledge of landscaping tools, equipment & supplies

**Core Competencies:**

- Ability to work outdoors in all weather conditions
- Frequent lifting, carrying, balancing, etc.
- Physically capable of handling heavy loads (60-100lbs.)
- Ability to walk, stand, climb in/out of equipment for long periods of time
- Thorough and attention to detail
- Safety oriented
- Excellent interpersonal skills



- Good verbal and written communication
- Excellent organization and problem solving skills
- Flexibility to work various shifts
- Ability to take direction and work well with a team or independently