



JOIN OUR TEAM!

Membership, Sales & Experience Staff, Front Desk

Part Time – Days, Evenings & Weekends (minimum 2 shifts per week)

Locations:

Downtown Branch, 301 Vaughan St
South Branch, 5 Fermor Ave

Elmwood-Kildonan Branch, 454 Kimberly Ave
West Portage Branch, 3550 Portage Ave

Are you passionate about delivering an exceptional customer service experience? Do you want to join a dynamic environment? At the Y, we strive to serve all members of the community. Our members' growth in mind, body and spirit is at the heart of our membership, programs and services.

Are you the right fit?

- Maintain a focus on relationship building and member involvement
- Conduct both in-bound and out-bound calls
- Deliver a variety of activities including member tours, orientations and member onboarding
- Provide courteous and efficient front desk customer service
- Perform financial responsibilities such as cash handling
- Accurately process membership data information such as registration and payments
- Able to work a variety of shifts including days, evenings, weekends and holidays as needed at various locations throughout Winnipeg

What else do you need?

- 6-12 months' experience in a customer service or sales role
- Emergency First Aid (can provide in house)
- Excellent customer service, communication, problem solving and interpersonal skills
- Strong computer skills, accurate data entry skills and great attention to detail

Why work at the Y?

- Complimentary Y individual membership
- 5% employer-matching pension plan
- Many opportunities for growth and advancement
- Great people and a great work environment!

Submit your cover letter and resume by May 14, 2021 to: nancy.mcrae@ymanitoba.ca

The YMCA-YWCA of Winnipeg is committed to providing a safe environment for children and vulnerable individuals. All applicants will be thoroughly screened through a review process including Police Record Checks with Vulnerable Sector Search and Child Abuse Registry Checks.

We thank you for your interest; however, only candidates selected for an interview will be contacted.

Alternate formats available upon request

