

MILLWRIGHT

Journeyperson ICI

More than one (1) position may be filled

Competition #103

Please apply with a cover letter and resume online at: <https://jobbank.brandon.ca/>

Position Conditions: This is a full-time, permanent position of 40 hours per week. It will be offered in accordance with conditions identified in the Collective Agreement between the City of Brandon and CUPE Local 69. First consideration will be given to current City of Brandon CUPE employees. The City of Brandon reserves the right to underfill this position.

Rate of Pay: \$44.66 per hour

Closing Date: 11:59 PM on May 22, 2025

This selection process for this competition will include testing and an interview.

PURPOSE OF POSITION

To perform a variety of duties related to the Millwright trade as part of a journeyperson team that performs skilled maintenance work within the water and wastewater treatment facilities, lift and booster stations, lagoons, and groundwater wells of Development Services.

TYPICAL DUTIES AND RESPONSIBILITIES

- Performs and assists other trades in overhauls, installation, and repairing of various mechanical equipment, such as pumps, motors, solids contact units, chemical feeders, chemical handling systems, and gear boxes;
- Reads and interprets blueprints, engineered drawings, schematics, and operating manuals to assist in the installation, diagnosis, and repair of mechanical equipment;
- Fabricates mechanical equipment, including but not limited to shafts, housings, conveyors, piping, brackets, and rollers;
- Performs work with ferrous and non-ferrous materials;
- Rebuilds mechanical machinery, including pumps (centrifugal, split case horizontal, vertical turbine, progressive cavity, peristaltic, etc.);
- Performs and installs upgrades of mechanical equipment;
- Installs valves, actuators, compressors, bearings, conveyors, blowers, mixers, etc.;
- Installs and maintains natural gas and diesel operating gensets ranging from (250-900kW, 600-2400 V). Completes monthly load testing to ensure emergency supply power is adequate for the essential facility services;
- Performs all required, emergency, and preventative maintenance related to the Millwright trade at the City's Water Treatment, Wastewater Treatment, Booster Stations, Lift Stations, Lagoons and Groundwater Well Facilities, acting as the expert in the field for the Millwright trade and assists other trade areas as required;
- Assists in the preparation of job cost estimates for mechanical projects;
- Requisitions parts and materials in compliance with corporate policy;
- Communicates with suppliers, purchases supplies and equipment, and maintains and completes relevant documents related to purchasing card transactions;
- Develops and maintains an appropriate maintenance and recording system, including necessary log books and journals;
- Enters work order data into Computerized Maintenance Management System (CMMS);
- Manages enquiries and requests for service and acts as a resource person in a prompt and professional manner;

- Liaises with Operators to arrange and coordinate maintenance activities while minimizing disruption to treatment processes;
- Performs all work assignments in accordance with safe work practices and procedures to ensure own safety and the safety of others within the facilities;
- Performs other duties as assigned.

NOTE: This description is not intended to limit the assignment of work or be construed as a complete list of the many duties to be performed by the incumbent.

MANDATORY QUALIFICATIONS & EXPERIENCE

- Grade 12, G.E.D., C.A.E.C., or Mature High School Diploma;
- Inter-provincial (Red Seal) Journeyperson Millwright certification;
- Valid and subsisting Class 5 Province of Manitoba driver's license.
- Must possess the ability to work in heights, confined spaces, and lift up to 50lbs.

PREFERRED QUALIFICATIONS & EXPERIENCE

- Minimum three (3) to five (5) years' experience in the Millwright trade;
- Previous experience in the Millwright trade working in an industrial setting;
- Previous experience operating forklifts, telehandlers, skid steers, and other motorized equipment.

NOTE: Will consider a Journeyperson Machinist as an underfill, with the expectation to achieve their Millwright certification within twenty-four (24) months

Will consider an Apprentice Millwright as an underfill, with a minimum of Level 1, with the expectation to achieve their Journeyperson Millwright certification within a period to be determined based on the initial Apprentice Level, and not to exceed forty-eight (48) months.

WORK CONDITIONS

- The Millwright works independently and as part of a team providing repairs or new installs to equipment on a daily basis;
- Wide variety of tasks requiring ability to manage multiple unrelated projects and make independent decisions (daily);
- Self-motivated and quality driven to perform independent projects (daily);
- Work in a shared and consultative manner with other employees (daily);
- Overtime and call-ins required to complete emergency repairs (occasionally);
- Responsible to the Chargehand of Utility Maintenance.

NOTE: The conditions described are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Please contact HR@brandon.ca for a complete job description.

The City of Brandon is committed to an inclusive, barrier free environment and will accommodate the needs of applicants under the Accessibility for Manitobans Act (AMA) throughout all stages of the recruitment and selection process. We thank all applicants for their interest; only those advancing in the competition will be contacted. If contacted to participate in the process, please advise if you require an accommodation. If you are interested in finding out more about the City of Brandon job opportunities as soon as they are posted, please follow us on Facebook or X!