

I.T.C Infrastructure Technologist

Innovation, Technology & Communications

****Up to a 13-month term****

Competition #105

Please apply with a cover letter and resume online at: <https://jobbank.brandon.ca/>

Position Conditions: This is a full-time, up to 13-month term position of 36.25 hours per week. It will be offered in accordance with conditions identified in the Collective Agreement between the City of Brandon and CUPE Local 69. First consideration will be given to current City of Brandon CUPE employees. The City of Brandon reserves the right to underfill this position.

NOTE: Successful applicants must pass a criminal record check.

Rate of Pay: \$31.99 - \$42.66 per hour. (2025 Rates)

Closing Date: 11:59 pm on May 27, 2025.

This competition will include testing and an interview.

PURPOSE OF POSITION

The ITC Infrastructure Technologist's role is to optimize the City's networks, servers, communications, and related components to achieve high availability and performance of the various business applications supported. This includes design, installation, configuration, administration, and monitoring of the City's computing and communication infrastructure in a timely and efficient manner.

TYPICAL DUTIES AND RESPONSIBILITIES

- Manage all servers, workstations, printers, communication devices and services, and associated software and/or firmware.
- Maintain and improve network performance, scalability, and availability by monitoring existing services and researching new technologies.
- Maintain required documentation concerning existing infrastructure to enable systems recovery and availability, and for educating end users and new ITC staff.
- Support project development teams throughout project lifecycles.
- Troubleshoot and resolve hardware and software problems, including end user desktop PCs and enterprise data servers.
- Define and perform system backups and recovery procedures to ensure full data retrieval.
- Establish and implement policies, procedures, and technologies (including firewalls) to ensure system security.
- Conduct research on appropriate hardware and software in support of procurement and system development efforts.
- Assist in developing long range plans to support the City's goals and objectives.
- Work with vendors and outside agencies to provide timely and cost-effective products and services as required by the city.

NOTE: This description is not intended to limit the assignment of work or be construed as a complete list of the many duties to be performed by the incumbent.

MANDATORY QUALIFICATIONS & EXPERIENCE

- Grade 12, G.E.D, C.A.E.C, or Mature High School Diploma
- Post secondary diploma from a recognized technical training institute.
- Must possess a valid and subsisting Class 5 Province of Manitoba Driver's License.
- Must be proficient in standard IT protocols, terms, and operations. Proficient at completing standard tasks in the information technology field. Specific areas of required proficiency include:
 - Hardware Virtualization
 - Networking and Firewalls
 - Microsoft 365 and Windows Server administration

WORK CONDITIONS

This position requires working independently and as part of a team providing support to a variety of people.

- Wide variety of tasks requiring ability to manage multiple unrelated projects and make independent decisions (daily)
- Self motivated and quality driven to perform independent projects (daily)
- Work in a shared and consultative manner with other employees (daily)
- Required to participate in the on-call rotation (monthly).

Please contact HR@brandon.ca for a complete job description.

The City of Brandon is committed to an inclusive, barrier free environment and will accommodate the needs of applicants under the Accessibility for Manitobans Act (AMA) throughout all stages of the recruitment and selection process. We thank all applicants for their interest; only those advancing in the competition will be contacted. If contacted to participate in the process, please advise if you require an accommodation. If you are interested in finding out more about the City of Brandon job opportunities as soon as they are posted, please follow us on Facebook or X!