



MANITOBA MÉTIS FEDERATION

DIRECTOR
May 28, 2025
Posting #25-21-001

The Manitoba Métis Federation (MMF) is the democratically elected National Government of the Red River Métis, also known as the Manitoba Métis. The Red River Métis are a distinct Indigenous Nation and People, and Canada's Negotiating Partners in Confederation and the Founders of the Province of Manitoba.

The MMF seeks to fill **one full-time Director** position within our **Red River Métis Veterans Department** located at 90 Sutherland Ave in **Winnipeg, MB**. Reporting to the Chief Operating Officer, and under the leadership of the Minister of Red River Métis Veterans, the Director plans, directs, and oversees the department to ensure that established goals and objectives are accomplished in accordance with prescribed priorities, budgetary guidelines, and work plan activities.

Job Duties/Competencies:

- Development and implementation of the Red River Métis Veterans Department including programs and services intended to achieve the strategic plans and priorities set by the Cabinet;
- Overall administrative, financial and program management of the department, including budget creation and direct supervision of administrative staff;
- Provide the Chief Operating Officer and the Minister with regular reports and updates on operations, partnership negotiations, compliance to contracts and finances for the Red River Métis Veterans programs and services;
- Collaborate and partner with other departments, affiliates, MMF Regions, educational institutions and external stakeholders;
- Liaise with provincial and federal government officials; and,
- Manage and implement the Métis Veterans Legacy Program and other funding agreements as negotiated.

Skills and Qualifications:

- Bachelor's degree in Business Administration or a related field of study;
- Previous experience in a leadership role with emphasis on current management and human resource practices, communications, research, and program development;
- Knowledge of Veterans issues is a definite asset;
- Demonstrated organizational, financial, and administrative management skills;
- Demonstrated ability to supervise staff;
- Excellent written and verbal communication skills, in addition, experience with presentations;
- Proficient in proposal preparation;
- Knowledge of Red River Métis culture, MMF programs and services is a definite asset; and,
- Ability to travel, valid Manitoba Driver's license with access to a reliable vehicle.

We offer a comprehensive benefits package including; health, dental, vision, pension, and vacation.

Please submit your resume and cover letter, referencing the job posting number by Sunday, June 8, 2025.

The MMF requires a satisfactory criminal record check prior to commencement of employment. The MMF will accept existing criminal record checks if dated within 3 months of your start date. Obtaining this document is not a guarantee of employment.

Preference will be given to qualified Red River Métis applicants and they are encouraged to self-identify on their cover letter. The MMF encourages internal applicants to apply for career opportunities within our Government.

MMF Human Resources Department
300-150 Henry Ave
Winnipeg, Manitoba R3B 0J7
Email to: jobs@mmf.mb.ca
Fax to (204) 947-1816

All our job postings can be found at: www.mmf.mb.ca.