



MANITOBA MÉTIS FEDERATION

CASE MANAGER – HOUSING FIRST

July 8, 2025

Posting #24-00-018 (REPOSTED)

The Manitoba Métis Federation (MMF) is the democratically elected National Government of the Red River Métis, also known as the Manitoba Métis. The Red River Métis are a distinct Indigenous Nation and People, and Canada's Negotiating Partners in Confederation and the Founders of the Province of Manitoba.

The MMF seeks to fill **one full-time Case Manager** position within our **Housing First Program** located within our Southwest Regional Office in **Brandon, MB**. The Case Manager is responsible for managing caseloads, conducting needs assessments, and developing individualized support plans, in addition to implementing and coordinating program plans.

Job Duties/Competencies:

- Assess client situations and determine the type of services required;
- Respond to participant crises and emergencies;
- Provide emotional, physical, social, and vocational support to individual clients;
- Provide information, connect, and refer clients to appropriate MMF programs, and community services;
- Ensure services provided optimize dignity, self-determination, and attainment of personal outcomes;
- Assist participants in identifying and developing daily life skills;
- Facilitate the improvement of wellness, coping skills, and empowerment among clients;
- Provide clear and accurate program information both in-person and over the telephone;
- Transport clients to and from activities, appointments, and their homes.

Skills and Qualifications:

- Bachelor of Social Work or an equivalent combination of education/experience may be considered;
- Minimum of two years' experience in a Case Manager role or related experience may be considered;
- Minimum of two years' experience working with diverse populations or similar work setting;
- Experience establishing and maintaining solid working relationships with a diverse array of partners, clients, and co-workers;
- Knowledge in the areas of addictions, attachment, mental health and trauma and how it impacts families;
- Knowledge of the Child and Family Services, Employment & Income Assistance, and other related systems;
- Experience developing and supporting a strong, respectful, team-based approach to service delivery;
- Intermediate knowledge of Microsoft Office Suite (Outlook, Word, Excel, and PowerPoint);
- Excellent interpersonal, communication and time management skills;
- Experience working for a not-for-profit organization and Indigenous community is an asset;
- Knowledge of Housing First Programs, and MMF programs and services is a definite asset; and,
- Ability to travel, valid Manitoba Driver's license with access to a reliable vehicle.

We offer a comprehensive benefits package including; health, dental, vision, pension, and vacation.

Please submit your resume and cover letter, referencing the job posting number by Tuesday, July 22, 2025.

The MMF requires a satisfactory criminal record check prior to commencement of employment. The MMF will accept existing criminal record checks if dated within 3 months of your start date. Obtaining this document is not a guarantee of employment.

Preference will be given to qualified Red River Métis applicants and they are encouraged to self-identify on their cover letter. The MMF encourages internal applicants to apply for career opportunities within our Government.

MMF Human Resources Department

300-150 Henry Ave

Winnipeg, Manitoba R3B 0J7

Email to: jobs@mmf.mb.ca

Fax to (204) 947-1816

All our job postings can be found at: www.mmf.mb.ca.