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Job Title: Environmental Program Coordinator

Located in: Brandon Manitoba

Timing: Immediate opportunity

Description of Job

To assist and manage projects to promote composting, soil health and food gardening

Among the tasks:

- Create and distribute promotional materials, posting on Social Media sites as well as Community Boards
- Assist in the daily farming requirements of food-growing research trial
- Help implement our Soil Health programs within the community, including SOIL SAFARI
- Assist within community gardens and other food-sharing opportunities where appropriate
- Other duties to be determined based on opportunity and time available

Primary Location of Job

Assiniboine College

Candidate Skillset

- Willing to work independently as well as part of a team
- Able to review projects and objectives and tasks and then implement with both supervision as well as independently
- Takes pride in task and responsibilities, willing to make an impact
- Good communication skills (written and verbal)
- Computer skills (word, excel, powerpoint) as well as internet
- Interest in environmental issues and food gardening

Dynamics of the job

35 hours/week

Flexible times and locations during week; occasional weekend if necessary

Must have own computer and cell phone

Compensation

\$14/hour; 8 weeks; 35 hours per week

This is a funded position for students

To be eligible, students must meet ALL criteria:

- be between 15 and 30 years of age at the start of the employment;
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the *Immigration and Refugee Protection Act*²; and,
- be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

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