

Important Dates

- Opening date for operations, senior staff and child care is June 6th, 2022
- Summer Staff Training starts June 26th, 2022 at 8am (suggested arrival June 26th @ 7pm)
- Last day of summer session is August 27th, 2022 with option to extend to September 2nd, 2022
- Family camp August 29th – September 2nd, 2022. Working family camp is optional to most staff, but overall preference will be given to those who indicate they will be available for family camp.

CAMP POSITIONS

(click for job descriptions)

Spring & Summer Staff (June 6th – September 2nd)	Summer Staff Positions (June 26th – August 27th with option to extend to September 2nd)	
<u>Operations Staff</u>	<u>Counsellors</u>	<u>Canoeing Coordinator</u>
<u>Preschool Childcare Provider</u>	<u>Assistant Counsellor</u>	<u>Climbing Coordinator</u>
	<u>Kitchen Staff</u>	<u>Environmental/International Coordinator</u>
	<u>Wilderness Staff</u>	<u>High Ropes Coordinator</u>
	<u>Assistant Wellness Coordinator</u>	<u>Sailing Coordinator</u>
	<u>Waterfront Coordinator</u>	
	<u>Office Coordinator</u>	

SPRING & SUMMER STAFF

Operations Staff (Positions Available: 3)

Contract Dates: June 6th – September 2nd, 2022

Rate of Pay: Returning \$375/week or New \$350/week

Mandatory Certifications: Standard First Aid & CPR C, Bronze Cross, Globally Harmonized System (will train), PCOC

Preferred Certifications: MED A3, SVOP, Class 4 Driver's License, NLS

Responsibilities: Assists in maintenance duties and functions and assist in execution of designated projects. Ensures safe operation of boats and safety of passengers in boats.

Preschool Childcare Provider (Positions Available: 1)

Contract Dates: June 6th – September 2nd, 2022

Rate of Pay: Returning \$375/week or New \$350/week

Mandatory Certifications: Standard First Aid & CPR C, Bronze Cross, Globally Harmonized System (will train)

Preferred Certifications: National Lifeguard

Responsibilities: Provide care and supervision for the children of the camp director (ages 4 and 2) including but not limited to meals, dressing, diapering and nap time. Provide engaging and age appropriate play that integrates children into the camp program as a whole whenever possible.

SUMMER STAFF

Counsellor (Positions Available: 24)

Contract Dates: June 26th – August 27th, 2022 with option to extend to September 2nd, 2022

Rate of Pay: Returning \$375/week or New \$350/week

Mandatory Certifications: Standard First Aid & CPR C, Bronze Cross, Globally Harmonized System (will train)

Preferred Certifications: NLS

Responsibilities: Works directly with campers, ensures that there is a safe, fun and supportive recreational/educational setting for the campers. Supports and supervises campers at all scheduled activities. Plans and implements camp programs. Provides additional support to the larger team as needed.

Assistant Counsellor (Positions Available: 6)

Contract Dates: June 26th – August 27th, 2022 with option to extend to September 2nd, 2022

Rate of Pay: \$275/week

Mandatory Certifications: Standard First Aid & CPR C, Bronze Cross, Globally Harmonized System (will train)

Preferred Certifications: NLS

Responsibilities: Assists the counsellor in working directly with campers, ensures that there is a safe, fun and supportive recreational/educational setting for the campers. Assists in the supporting and supervising of campers at all scheduled activities. Plans and implements camp programs. Provides additional support to the larger team as needed. *This position is geared towards applicants who have completed grade 11 but not grade 12.*

Kitchen Staff (Positions Available: 4)

Contract Dates: June 26th – August 27th, 2022 with option to extend to September 2nd, 2022

Rate of Pay: Returning \$375/week or New \$350/week

Mandatory Certifications: Standard First Aid & CPR C, Globally Harmonized System (will train)

Preferred Certifications: Food Handler Certification, Bronze Cross

Responsibilities: Assists in food preparation and cleanup in the dining hall and kitchen as per direction of the kitchen coordinator.

Wilderness Staff (Positions Available: 16)

Contract Dates: June 26th – August 27th, 2022 with option to extend to September 2nd, 2022

Rate of Pay: Returning \$375/week or New \$350/week, 3 week & 4 week trip leaders \$143.55/day

Mandatory Certifications: 40hr Wilderness First Aid & CPR C, Bronze Cross, Globally Harmonized System (will train)

Preferred Certifications: NLS, Canoe Tripping 1, Class 4

Responsibilities: The Wilderness Staff are responsible for planning and implementing 2- to 4-week wilderness canoe trips. They are responsible for the safety, health and well-being of all campers on their trip. They work with a partner and are responsible for ensuring that participants are instructed and supported in skill development.

Assistant Wellness Coordinator (Positions Available: 1)

Contract Dates: June 26th – August 27th, 2022 with option to extend to September 2nd, 2022

Rate of Pay: Returning \$375/week or New \$350/week

Mandatory Certifications: Standard First Aid, National Lifeguard, Globally Harmonized System (will train)

Preferred Certifications: 40hr Wilderness First Aid, Mental Health First Aid

Responsibilities: The Assistant Wellness Coordinator is responsible for assisting and supporting the Wellness Coordinator and assuming the Wellness Coordinator's responsibilities when they are absent. This role acts as a second lifeguard for waterfront activities and keeps all first aid kits adequately stocked. They are responsible for managing camp laundry, assisting in camper health check, and completing incident documentation including Worker's Compensation (WSIB) forms as required.

Waterfront Coordinator (Positions Available: 1)

Contract Dates: June 26th – August 27th, 2022 with option to extend to September 2nd, 2022

Rate of Pay: Returning \$375/week or New \$350/week

Mandatory Certifications: Standard First Aid & CPR C, Globally Harmonized System (will train), NLS, YSI or equivalent

Preferred Certifications: LSI (strongly recommended)

Responsibilities: The Waterfront Coordinator plans and implements the waterfront program, ensures safety of participants in the swim area and during waterfront sessions. They ensure proper supervision of campers by staff. They oversee the care, maintenance and on-going inventory of all waterfront equipment. They assist in the planning and implementation of camp programs. The Waterfront Coordinator is a member of the Program Staff.

Office Coordinator (Positions Available: 1)

Contract Dates: June 26th – August 27th, 2022 with option to extend to September 2nd, 2022

Rate of Pay: Returning \$375/week or New \$350/week

Mandatory Certifications: Standard First Aid & CPR C, Bronze Cross, Globally Harmonized System (will train).

Preferred Certifications: NLS

Responsibilities: The Office Coordinator will assist in the day-to-day operation and administration of camp. Primary duties will include answering phones, data entry, filing, etc. The person in this position will work in the office for half of the day and assist in other camp activities for the remainder of the day. The Office Coordinator reports directly to the Camp Director.

Canoeing Coordinator (Positions Available: 1)

Contract Dates: June 26th – August 27th, 2022 with option to extend to September 2nd, 2022

Rate of Pay: Returning \$375/week or New \$350/week

Mandatory Certifications: Standard First Aid & CPR C, Bronze Cross, Globally Harmonized System (will train)

Preferred Certifications: NLS, Any paddling certification

Responsibilities: The canoe coordinator, under supervision of the Wilderness Coordinator, will plan and implement a canoeing program for campers that will emphasize a curriculum of flatwater paddling that will enhance the skills of all campers. The Canoeing Coordinator is a member of Trail Staff.

Climbing Coordinator (Positions Available: 1)

Contract Dates: June 26th – September 2nd, 2022

Rate of Pay: Returning \$375/week or New \$350/week

Mandatory Certifications: Standard First Aid & CPR C, Bronze Cross, Globally Harmonized System (will train), experience running a climbing tower or wall.

Preferred Certifications: NLS, Recognized Level 2 Instructor

Responsibilities: The Climbing Coordinator oversees the climbing tower and works closely with the High Ropes Coordinator to ensure the quality and consistency of programming. They ensure the safety of all participants at the climbing tower. They oversee the care, maintenance, inventory and logging of all equipment. They assist in the planning and implementation of camp programs. The Climbing Coordinator is a member of the Program Staff.

Environmental/International Coordinator (Positions Available: 1)

Contract Dates: June 26th - August 27th, 2022 with option to extend to September 2nd, 2022

Rate of Pay: Returning \$375/week or New \$350/week

Mandatory Certifications: Standard First Aid & CPR C, Bronze Cross, Globally Harmonized System (will train). *Preferred Certifications:* NLS

Responsibilities: The Environmental/International Coordinator plans and implements the environmental/international program at camp and maintains contact with the international department of the YMCA-YWCA of Winnipeg. They assist

in the planning and implementation of camp programs. The Environmental/International Coordinator is a member of the Program Staff.

High Ropes Coordinator (Positions Available: 1)

Contract Dates: June 26th – September 2nd, 2022

Rate of Pay: Returning \$375/week or New \$350/week

Mandatory Certifications: Standard First Aid & CPR C, Bronze Cross, Globally Harmonized System (will train), Level 1 High Ropes Certification (will train).

Preferred Certifications: Level 2 High Ropes Certification

Responsibilities: The High Ropes Coordinator oversees the high ropes course and works closely with the Climbing Coordinator to ensure the quality and consistency of programming. They ensure the safety of all participants at the high ropes course. They oversee the care, maintenance, inventory and logging of all equipment. They assist in the planning and implementation of camp programs. The High Ropes Coordinator is a member of the Program Staff.

Sailing Coordinator (Positions Available: 2)

Contract Dates: June 26th - August 27th, 2022 with option to extend to September 2nd, 2022

Rate of Pay: Returning \$375/week or New \$350/week

Mandatory Certifications: Standard First Aid & CPR C, Bronze Cross, Globally Harmonized System (will train), PCOC, Can Sail Level 2 or equivalent

Preferred Certifications: Can Sail 1 & 2 Instructor, NLS

Responsibilities: The Sailing Coordinator oversees the sail program and all sailboats. They ensure the safety of all participants. They oversee the care, maintenance, inventory and logging of all equipment. They assist in the planning and implementation of camp programs. The Sailing Coordinator is a member of the Program Staff.

Tell us why YOU are the best fit for the job!

If you are qualified and interested in this opportunity, please submit your cover letter and resume (including 3 references – only 1 can be from the YMCA-YWCA of Winnipeg) by **January 7th, 2022 for confidential consideration** to:

Mat Klachefsky, Director of Camp Stephens

E-mail: mat.klachefsky@ymanitoba.ca

The YMCA-YWCA of Winnipeg is committed to providing a safe environment for children and vulnerable individuals. All applicants will be thoroughly screened through a review process including Police Record Checks with Vulnerable Sector Search and Child Abuse Registry Checks.

We thank all candidates for their interest; however, only candidates selected for an interview will be contacted.

If you are hired, prior to your start date and as a condition of your employment, you will be required to provide proof that you are fully immunized against COVID-19 or have a valid exemption.

Alternate format available upon request.