

## Park Attendant 2 (KA2)

**Location:** Parkland (Asessippi, Manipogo and Rainbow Beach Provincial Parks)

**Advertisement No. 38746**

Positions are available at Asessippi, Manipogo and Rainbow Beach Provincial Parks. Providing great customer service and a friendly smile is always top of mind for a Park Attendant. These positions provide front line services and information for park visitors, responsible for registering campers and sale of park entry permits, including handling cash and debit/credit card payments. Some janitorial work is also required.

The Manitoba Government recognizes the importance of building an exemplary public service reflective of the citizens it serves, where diverse abilities, backgrounds, cultures, identities, languages and perspectives drives a high standard of service and innovation. The Manitoba government supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities). Employment Equity is a factor in selection for this competition. Consideration will be given to women, Indigenous people, visible minorities and persons with disabilities. Applicants are requested to self-declare at the time of application.

### Competition Details

**Closing Date:** March 6, 2022

**Term:** Approximately 19 weeks – May - September

**Classification:** Park Attendant KA2

**Salary:** \$1,270.40 - \$1,423.20 biweekly

#### Essential Qualifications:

- Experience providing customer service and/or working in the hospitality industry
- Experience handling cash, balancing cash outs and use of POS systems.
- Strong interpersonal skills with the ability to communicate clearly verbally, cooperate and effectively work with staff, the general public and stakeholders.
- Ability to work independently with limited supervision
- Experience working with Microsoft Office or equivalent software applications

#### Desired Qualifications:

- Experience performing grounds maintenance and janitorial duties
- Knowledge of Manitoba Workplace Safety and Health Act and Regulations

#### Conditions of Employment

- Must be legally entitled to work in Canada.
- Must be physically able to perform the duties and responsibilities of this position which may require some moderate lifting, bending, walking, sitting and standing for long periods of time.
- Must be ready, willing and able to work evenings, weekends, statutory holidays, overtime and shift work as required as well as travel and work in other outlying areas within the Region.
- Must possess and maintain a valid Manitoba Class 5 driver's license
- Must be able to work with paints, solvents and chemicals.
- Must be able to wear personnel protective equipment as/when required.

#### Additional Information:

An eligibility list may be created for Park Attendant 2 (KA2) positions and will remain in effect until the list is exhausted. This competition may be used to appoint successful candidates to current and future regular, term or acting status appointments subject to staffing approval.

Bunkhouse accommodations may be provided at some locations. The Manitoba Government has a comprehensive benefits package, which includes extended health care, group life insurance, family related leave, and a pension plan.

**Candidates are required to submit a cover letter and/or resume that clearly indicates how you meet the qualifications.** *When applying to this position, please indicate the advertisement number and position title in the subject line and/or body of your email and/or cover letter.*

#### Applications may be submitted by mail, fax or email to:

Advertisement # **38746**  
 Environment, Climate and Parks  
 Attn: Park District Manager  
 Box 10, Room 308, 27 - 2<sup>nd</sup> Ave, SW Dauphin MB, R7N 3E5  
 Fax: 204-638-8626  
 Email : [Kim.Duncan@gov.mb.ca](mailto:Kim.Duncan@gov.mb.ca)

**We thank all those who apply and advise that only those selected for further consideration will be contacted.**

A detailed position description is available upon request by calling 204-648-7011 or emailing [Kim.Duncan@gov.mb.ca](mailto:Kim.Duncan@gov.mb.ca)

*Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process.*

*Please be advised that job competitions may be grieved and appealed. Should a selection grievance be filed, information from the competition file will be provided to the grievor's representative or the grievor, if unrepresented. Personal information irrelevant to the grievance and other information protected under legislation will be redacted.*