

The Backyard on Aberdeen

Event Decor & Catering Assistant – *Part-time Student opportunity*

Employment Term – *May – September 2022*

Location: Brandon, MB

Wage rate: \$15/hr

The Backyard on Aberdeen is a growing, dynamic venue which is part of an organizational trifecta in the hospitality industry. We are recruiting for a creative, highly organized, self-starter who can be part of this growing, fast-paced catering and events team, while providing excellent customer service.

As an Event Décor and Catering Assistant, you will provide integral support to the catering and events teams. You will be responsible to assist the catering team with food preparation, set up, serving and clean up. Working with the event décor team, you will assist with the setup and decoration for both on and off-site events. This will involve preparation, packing, loading and unloading of supplies, equipment and décor items.

Required Skills:

- impeccable organizational skills
- detail – oriented, methodical and creative
- able to take the lead to problem solve and make decisions with little to no direction
- ability to work under pressure in a fast-paced environment
- able to multi-task proficiently
- able to communicate clearly to give direction and coordinate with other departments
- proficient in written and oral communication
- able to lift, carry and pull up to 40lbs and able to constantly stand and walk throughout shift

Job Duties:

- Review and execute the duties of the event day
- Work collaboratively with the team on event days for preparation and logistics
- Assist with installation, tear-down and cleaning of event décor and equipment such as tables, chairs, backdrops, centerpieces, table/chair décor, florals, etc.
- Perform basic food preparation tasks
- Setting up dining and buffet areas as per instruction
- Assist in ensuring preparation and service areas are maintained
- Assist in the cleaning and sanitizing of kitchen areas, equipment, tableware and dishes
- Loading and unloading of food, tableware and catering supplies as required

Job Qualifications:

- restaurant/culinary experience an asset
- customer service experience an asset
- an understanding and experience with stage/sound/technical equipment an asset
- Food Safe Handling Certification
- Valid Class 5 drivers license

* Work schedule will include evenings, weekends, and holidays when necessary.

Deadline to apply: March 19, 2022

Please direct all inquiries and applications to:

Kelly Beattie, Acting Recruitment Coordinator - kelly@beyondconnections.ca