



# SIOUX VALLEY DAKOTA NATION

## Employment Opportunity

### **PART-TIME WAITRESS & CASHIER**

#### Dakota Diner

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**POSITION SUMMARY:** The Waitress/Cashier will be responsible for providing day to day Diner tasks as needed and must be available on short notice.

**DUTIES INCLUDE:**

- Food preparation and set up
- Maintain a clean and organized workstation, washrooms, kitchen, and dining area
- Ability to operate cash register, debit machine, and handle cash
- Ability to manage multiple food orders in-person and over the phone
- Organize and order stock and food supplies
- Assist with cooking when required
- Standing for long periods of time
- Take orders, deliver, and serve food and drinks
- Ensure compliance with safety, health, and hygiene standards
- Provide excellent customer service to patrons
- Other duties as assigned

**QUALIFICATIONS:**

- Satisfactory Criminal Record Check
- Flexible and able to work a variety of shifts including weekends and on short notice
- Ability to work in a fast-paced environment, multi-task and manage time efficiently
- Ability to work independently or as a member of a team
- Great written & oral communication skills
- Smart Choices Certification (Serving It Safe Certificate) or willing to obtain

**COMPETITION NUMBER: 202227**

**APPLICATION DEADLINE:** Monday, April 4, 2022, at 4:00 P.M.

***Submit cover letter and resumes indicating competition number to:***

Human Resources Department  
Sioux Valley Dakota Nation  
P.O. Box 38  
Griswold MB ROM 0S0  
PH: 204-855-2760 FAX: 204-855-2131  
E-mail: [hrapplcations@svdngovernance.com](mailto:hrapplcations@svdngovernance.com)

***We thank all who apply but only those selected for an interview will be contacted.***