



Sioux Valley Dakota Nation
Employment Opportunity
Case Aide Driver
Dakota Tiwahe Services
Full-time, Permanent

POSITION SUMMARY: The Sioux Valley Dakota Oyate Government, pursuant to the Self-Government Agreements with Canada and the Province of Manitoba are undertaking the jurisdiction of Child and Family Services. The Dakota Tiwahe Services Inc. has been developed to address the need for protecting Sioux Valley Dakota Nation families and children. The Case Aide Driver will provide support to the Dakota Tiwahe Services Inc.

DUTIES INCLUDE:

- Document all data with respect to assigned families
- As requested, transports, children/families as needed
- As assigned, picks up supplies and equipment as needed
- Maintain a planning calendar with the Executive Director
- Maintain and report any issues with Dakota Tiwahe Services vehicles
- Upon request, accompany workers on home visits
- Document all contacts with children/families on a weekly basis, forwarding case notes to supervisor
- Promote a positive image of Dakota Tiwahe Services Inc.
- Participating regularly in community events and activities
- Record and/or advise the Prevention Workers of any contact the family has with Police, Alcoholics Anonymous, Health Department and any other professionals

QUALIFICATIONS:

- Proven experience as a Driver
- Possess a valid Class 5 driver's license
- A clean driving record
- Familiarity with GPS devices
- Knowledge of area roads and neighborhoods
- A polite and professional disposition
- Ability to remain calm in stressful driving situations (e.g., at rush hour)
- Successful completion of Criminal Record Check and Vulnerable Sector Search & Child Abuse Registry Check, or proof of submission
- Hours may vary depending on need

Competition Number: 202231

APPLICATION DEADLINE: Monday, April 11, 2022, at 4:00 p.m.

Submit Cover letter and Resume indicating Competition Number:

Human Resources Department
Sioux Valley Dakota Nation
P.O. Box 38
Griswold, Manitoba R0M 0S0
Phone: 204-855-2760 Fax: 204-855-2131
E-mail: hrapplications@svdngovernance.com

We thank all who apply but only those selected for an interview will be contacted.