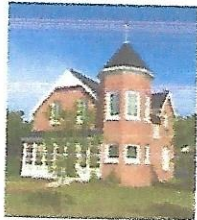


2022 Job Poster for Student Curator- Tour Guide Virden Pioneer Home Museum



Position: **Student Curator- Tour Guide**
Location: Virden Pioneer Home Museum
390 King Street W
Virden, Manitoba

Our Museum was established in 1970 and displays over 11,000 items relating to the Victorian Era of Virden's history. The main house section was constructed in 1888 and there are 2 floors with a unique turret on one corner. Three additional Annexes were added on over the years. The Museum is managed by a small group of volunteer Board members.

We are open Monday to Saturday 9 a.m. – 6 p.m. and Sundays (pending) 1 p.m. – 6 p.m.

Start Date May 2, 2022
End Date August 31, 2022
Salary \$15/hr
Position Full time seasonal
Reports to: Museum Co-ordinator

Responsibilities:

- Conduct School Tours during May and June as well as regular guided tours on demand from May 4th to August 31st.
- Create a display at the Farmers Market every Friday; special displays at Downtown Events and during the Rodeo.
- create a special Museum Day or Heritage Day and BBQ; a Kid's Day and special group tours for Day Care and Day Camp children with heritage activities.
- Receive, identify, catalogue and display/store artifact donations
- Work as a team member as well as independently and be self-motivated
- Have excellent interpersonal, organizational and problem-solving skills
- Strong written and verbal communication skills
- Perform all related duties as required
- Create and promote all Special Events
- Provide regular care and maintenance of collections and displays as well as cleaning and housekeeping duties

Education, Skills, Experience

Position is open to University, Community College or High-school students
Must be a full-time student - between 15 and 30 years of age & returning to classes in fall
Ability to prioritize and manage multiple projects and timelines
Experience in Event Planning, Marketing, and Public Relations
Be Self Motivated
Background or interest in history, museum studies, archaeology, tourism or related field.
Have an outgoing personality, previous experience working with the public and the ability to work well with co-workers and independently.

Basic computer skills including all Microsoft Programs including Access and be fluent in written and spoken English.

Well versed in Social Media platforms

Application can be sent by email to: Virден Pioneer Home Museum
Attention: Susan Ivey
virден_pioneer_home@mymts.net

or mail to: Virден Pioneer Home Museum
P.O. Box 2001
Virден, Manitoba
R0M 2C0

Deadline for applications: April 19, 2022 to allow for interviews