



Sioux Valley Dakota Nation
Employment Opportunity
Director of Intergovernmental Affairs
Self Governance
Full-time, Permanent

POSITION SUMMARY: Under the direction of the Sioux Valley Dakota Nation Council, the Director of Intergovernmental Affairs is responsible for preparing, coordinating, and conducting senior level negotiations with all levels of government including provincial, federal, and other First Nation governments; as well, oversees the development of laws, policy, and plans, and implements legal and committee coordination with government departments. The Housing Manager shall be responsible for the daily operations of the Sioux Valley Housing Authority. They shall enforce and adhere to the Sioux Valley Housing Authority Policy for all housing units and provide assistance to Sioux Valley Housing Authority needs and responsibilities.

DUTIES INCLUDE:

- Perform all duties and responsibilities in accordance with the Sioux Valley Dakota Nation policies, standards, and procedures, and as directed by the Chief and Council
- Maintain confidentiality on all matters relating to the affairs of Sioux Valley Dakota Nation
- Administers departmental budgets
- Prepares, coordinates, and conducts senior level negotiations with all levels of government including provincial, federal, and other First Nation governments
- Establishes and undertakes all necessary preparations to ensure that the interests of Sioux Valley Dakota Nation are represented during intergovernmental negotiations
- Provides guidance to the Sioux Valley Dakota Nation negotiators and may undertake negotiations on behalf of Sioux Valley Dakota Nation
- Supervises and evaluates designated employees and develops employee training and development plans
- Coordinates land claims and related negotiations
- Implements the Self Government Agreement, and implements the Sioux Valley Dakota Nation Constitution
- Performs other duties and responsibilities as necessary as assigned by the Council

QUALIFICATIONS:

- University Degree in Business, Social Services or Education. An equivalent combination of training and experience may be considered
- Certified Aboriginal Professional Administrator (CAPA) designation an asset
- Exceptional communication both written and oral
- Effective facilitation, strategic planning, and time management skills
- Knowledge of Indigenous culture and self-governing laws
- High degree of confidentiality and autonomy required
- Successful completion of Criminal Record Check and Vulnerable Sector Search & Child Abuse Registry Check, or proof of submission

Competition Number: 202243

APPLICATION DEADLINE: Friday, May 13, 2022, at 4:00 p.m.

Submit Cover letter and Resume indicating Competition Number:

Human Resources Department
Sioux Valley Dakota Nation
P.O. Box 38
Griswold, Manitoba R0M 0S0
Phone: 204-855-2760 Fax: 204-855-2131
E-mail: hrapplications@svdngovernance.com

We thank all who apply but only those selected for an interview will be contacted. Please contact Human Resources for the complete job description.