

## Compliance Coordinator – (12-month term)

Are you looking to grow your professional career in a rural community? Do you want to work for an innovative company that will invest in your potential? Welcome to HyLife; Canada's leading pork producer. HyLife creates limitless opportunities for passionate professionals in a global business setting. Our growing company is searching for top talent to join our team in the role of **Compliance Coordinator (12-month term)**, reporting to QA Manager, located in the community of **Neepawa, MB**.

Your days will include:

- Act as a floor monitor to ensure Food Safety and Animal welfare compliance
- Assist OSR with Custom Compliance Management
- Assist with Quality Assurance data entry, mirco plate reading, carcass swabbing
- Support in the implementation of improvements in quality production techniques
- Support the interpretation and enforcement of HACCP Program
- Maintains and updates Food Quality Manual to align with corporate QA requirements
- Interacts with Production, Maintenance, Sanitation, line employees, and CFIA when quality / food safety issues arise
- Provides reports on Quality Compliance and Food Safety to the QA Manager and HACCP Coordinator
- Actively participates on overall Quality and Food Safety continuous improvement programs
- Special projects

To succeed in this role, you possess:

- Related experience in HACCP/Quality Assurance in food processing industry
- Solid communication and interpersonal skills
- Strong Conflict Resolution skills
- Excellent analytical, problem solving and organizational skills
- Proficient in Excel and MS Office as well as an ability to adapt to other software applications, Proficient computer skills in Microsoft Office and database entry/management.
- Strong focus on food safety and workplace safety
- Able to perform in an office environment with limited supervision, is a team-player, and able to multi-task.
- Must be organized, proficient in multi-tasking, set priorities, and meet deadlines.
- Has initiative and is results-oriented with attention to detail and accuracy.

If you thrive on new experiences and want to be a part of a team with international reach, apply today at <http://hylife.com/current-opportunities/>

**Your future starts now!**

For more information about Neepawa: <https://www.neepawa.ca/>

