



Sioux Valley Dakota Nation
Employment Opportunity
Food Manager
Petro-Can



****Full-Time, Permanent, Must Be Available (Day, Evening, Night) When Necessary*

POSITION SUMMARY: Under the direction of the Program Manager of Petro-Can, the Food Manager will be responsible for the overall operation of the Food Store Section at Petro-Can including inventory control, budgeting, staffing, asset protection, and health and safety. The Manager will provide leadership, direction, and support to ensure the business delivers trusted products and services to the local community.

DUTIES INCLUDE:

- Ensures standards for brand and merchandising, marketing, image, safety, human resources, and asset protection are met
- Prepare, administer, and be responsible for the achieving budgeted goals related to pricing, sales, margin, expenses, and inventory
- Maintain inventory controls, image and fixed assets, and perform administrative duties
- Supervise and co-ordinate activities of staff who prepare and portion food
- Supervise and check assembly of trays
- Prepare and submit reports
- Maintain records of stock, repairs, sales, and wastage
- Ensure food service and quality control
- Other duties as assigned

QUALIFICATIONS:

- Food Safe Handling certification
- Familiarity/training in varied dietary requirements an asset
- Valid Class 5 driver's license and reliable vehicle
- Successful completion of Criminal Record Check and Vulnerable Sector Search & Child Abuse Registry Check, or proof of submission

COMPETITION NUMBER: 202247

APPLICATION DEADLINE: Friday, May 13, 2022, at 4:00 P.M.

Submit cover letter and resumes indicating competition Number to:

Human Resources Department
Sioux Valley Dakota Nation
P.O. Box 38
Griswold MB R0M 0S0
PH: 204-855-2760 FAX: 204-855-2131
E-mail: hrapplications@svdngovernance.com

We thank all who apply but only those selected for an interview will be contacted.