



Municipality of Killarney – Turtle Mountain

Employment Opportunity

Chief Administrative Officer

The Municipality of Killarney - Turtle Mountain invites applications for the position of Chief Administrative Officer.

The Chief Administrative Officer (CAO) will provide professional leadership and direction to the Council of the Municipality of Killarney – Turtle Mountain. Responsibilities include the development of policies and programs for approval by Council, providing responsible financial planning and management of the budget, and recruiting and developing all municipal employees. The CAO will ensure the overall operations are in accordance with the legislation, by-laws, policies, and procedures.

The applicant should possess technical skills in municipal administration, financial management and human resource management. Strong communication, analytical and leadership skills will be considered an asset. Completion of post-secondary education and the Manitoba Municipal Administration Certificate will bring an education advantage to the position.

The Municipality of Killarney Turtle Mountain is in the Southwest region of Manitoba bordering the United States. We boast excellent recreational opportunities, lake living and a full complement of retail and health services. It has a population of approximately 3520 residents.

The right candidate can expect competitive wages and an excellent benefit package.

Applications marked Chief Administrative Officer containing a complete resume of experience, education and salary expectations will be accepted up to 12:00 noon, Tuesday May 17th, 2022, or until a suitable candidate is found. Please forward them to:

Municipality of Killarney – Turtle Mountain
“Chief Administrative Officer”
P.O. Box 10
Killarney, Manitoba R0K 1G0
Email: info@killarney.ca