



Sioux Valley Dakota Nation  
Employment Opportunity  
**Fire Chief**  
*Public Works*  
Part-time, Permanent

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**POSITION SUMMARY:** The Sioux Valley Dakota Oyate Fire Chief is responsible for the organization and direction of the volunteer Fire Department to ensure that loss of life, property or injury as a result of a fire is prevented and/or minimized.

**DUTIES INCLUDE:**

1. Develop, review and implement all fire fighting policies and procedures in accordance with the municipal by law, federal and provincial legislation
  - Establish appropriate fire fighting techniques
  - Plan fire fighting strategies
  - Liaise with the Emergency Response Team
  - Ensure fire fighting policies and procedures are strictly adhered to
  - Make recommendation on changes to the fire fighting by law
2. Recruit, train and direct the activities of volunteer fire fighters to ensure that trained fire fighters are available in the event of a fire
  - Recruit and orient fire fighters
  - Facilitate the training of fire fighters
  - Evaluate the performance of the fire fighters
  - Discipline and/or dismiss fire fighter if necessary
3. Inspect firefighting equipment is to ensure appropriate equipment is available as required
  - Inspect the fire truck, equipment, and apparatus on a regular basis
  - Make inspections of places of business to ensure compliance with regulations
  - Take sole command in the event of a fire to ensure a safe, effective, and controlled response
  - Make all decisions concerning the appropriate response to and method fighting a fire
  - Direct all activities at the scene of the fire
  - Ensure that firefighters are responding in a safe and appropriate manner
  - Investigate the cause of the fire once it has been extinguished
  - Maintain records on incidence of fire, injuries, and loss of property
  - Prepare reports on all areas of fire fighting
  - Monitor/Create a firefighting budget
  - Implement fire prevention education and awareness programs
  - Perform other related duties as required

**QUALIFICATIONS:**

- Post-secondary level education in relation to Fire Fighting
- Minimum of five (5) years' experience in Fire Fighting field
- Must be able to work a flexible schedule
- Able to facilitate training
- Proficient in Microsoft Office (Word, Excel, PowerPoint, & Outlook)
- Valid Manitoba driver's license and reliable vehicle
- Successful completion of Criminal Record Check and Vulnerable Sector Search & Child Abuse Registry Check, or proof of submission

**Competition Number: 202271**

**APPLICATION DEADLINE: Posted Until Filled.**

*Submit Cover letter and Resume indicating Competition Number:*

Human Resources Department

Sioux Valley Dakota Nation

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*We thank all who apply but only those selected for an interview will be contacted.*